



Maryland Department of Agriculture

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Office of Marketing
Animal Industries and Consumer Services

Larry Hogan, Governor

Boyd K. Rutherford, Lt. Governor

Joseph Bartenfelder, Secretary

Julianne A. Oberg, Deputy Secretary

Agricultural Fair Board

The Wayne A. Cawley, Jr. Building

50 Harry S. Truman Parkway

Annapolis, Maryland 21401

www.mda.maryland.gov

410.841.5770 Baltimore/Washington

410.841.5987 Fax

800.492.5590 Toll Free

Maryland Agricultural Fair Board Minutes February 17, 2022

The meeting was called to order by Connie Palmer, Chairperson at 10:05 A.M.

Attendance

Board- Linda Brown, David Cavey, Diane Geary, Carl Hobbs, Daniel Mast, James Moxley III, Connie Palmer, Rebecca Stem, Denise Streeter

Staff- Jessica O'Sullivan

Minutes of April 2021

Motion to accept minutes was 1st approved by David Cavey and seconded by Rebecca Stem.
Motion Passed.

Updates

- Discussion on the brochure was made and quotes were requested.
- Grant agreements will be sent after the next meeting and requested to be signed and mailed back to Jessica.
- The after-activity reports will be emailed to board members going forward.
- Request to contact One Stop and add a section on the grant application for the individual planning to attend the regional meeting.
- It was agreed to remove Debra Friends name from the upcoming brochure.
- The deputy secretary's name was also updated on the fair brochure.
- Carryover and expected revenue for the year was discussed and an update from the fiscal department was given.
- An email with all the new board members and positions was sent to all fairs and shows to update their brochures and websites.
- A replacement for Hal was discussed and he will be contacting them personally to ask.
- The Spring Forum will be held on May 1st.
- The brochure was sent to all board members for review before being sent to the printers.
- It was requested for next year to email the financial documents that were attached with the grant applications.
- There were no updates to the requirements sent by the Animal Health Department.
- The required list was also sent to all fairs and shows.
- It was discussed to see who we can give the extra funds to. If there is a requirement to give the funds to the mandated fairs first or can we spend it how we see fit.
- Trying to think of ways to get fairs and shows to fill out the grant application. How do we make the application more public for those interested?
- An email was sent to Denise Streeter with Ester's information as requested.
- It was agreed that the grant application deadline would remain January 15th with the understanding that there is some time allowed after that date to still turn in the application.
- The Genergi Corporation was contacted and informed that the money from the fair board is used towards awards, premiums and trophies and cannot be used for building expenses.
- The budget sheet was updated with the requested changes to remove those shows no longer being funded and to add the grant requested amount from FY 22.

- Each board member discussed their regional meetings and what each fair is requesting and why.
- This year will be Kent County's 100th year.
- After activity reports still need to be received from Linganore New Market, Dairy Goat Association, Bee Keepers and Calvert County Fair.

Upcoming Board Meetings

The next meeting will be March 23, 2022 at 10:00 A.M. via zoom and in person. Where we will decide what funds will be given to each fair and show.

Adjournment

Motion to adjourn was made by Rebecca Stem and seconded by Daniel Mast. Chairperson, Connie Palmer adjourned the meeting.

Respectfully Submitted by Jessica O'Sullivan Executive Secretary