Maryland Agricultural Fair Board Minutes
February 17, 2022

The meeting was called to order by Connie Palmer, Chairperson at 10:05 A.M.

Attendance
Board- Linda Brown, David Cavey, Diane Geary, Carl Hobbs, Daniel Mast, James Moxley III, Connie Palmer, Rebecca Stem, Denise Streeter

Staff- Jessica O’Sullivan

Minutes of April 2021

Motion to accept minutes was 1st approved by David Cavey and seconded by Rebecca Stem. Motion Passed.

Updates
- Discussion on the brochure was made and quotes were requested.
- Grant agreements will be sent after the next meeting and requested to be signed and mailed back to Jessica.
- The after-activity reports will be emailed to board members going forward.
- Request to contact One Stop and add a section on the grant application for the individual planning to attend the regional meeting.
- It was agreed to remove Debra Friends name from the upcoming brochure.
- The deputy secretary’s name was also updated on the fair brochure.
- Carryover and expected revenue for the year was discussed and an update from the fiscal department was given.
- An email with all the new board members and positions was sent to all fairs and shows to update their brochures and websites.
- A replacement for Hal was discussed and he will be contacting them personally to ask.
- The Spring Forum will be held on May 1st.
- The brochure was sent to all board members for review before being sent to the printers.
- It was requested for next year to email the financial documents that were attached with the grant applications.
- There were no updates to the requirements sent by the Animal Health Department.
- The required list was also sent to all fairs and shows.
- It was discussed to see who we can give the extra funds to. If there is a requirement to give the funds to the mandated fairs first or can we spend it how we see fit.
- Trying to think of ways to get fairs and shows to fill out the grant application. How do we make the application more public for those interested?
- An email was sent to Denise Streeter with Esther’s information as requested.
- It was agreed that the grant application deadline would remain January 15th with the understanding that there is some time allowed after that date to still turn in the application.
- The Genergi Corporation was contacted and informed that the money from the fair board is used towards awards, premiums and trophies and cannot be used for building expenses.
- The budget sheet was updated with the requested changes to remove those shows no longer being funded and to add the grant requested amount from FY 22.
• Each board member discussed their regional meetings and what each fair is requesting and why.
• This year will be Kent County’s 100th year.
• After activity reports still need to be received from Linganore New Market, Dairy Goat Association, Bee Keepers and Calvert County Fair.

**Upcoming Board Meetings**

The next meeting will be March 23, 2022 at 10:00 A.M. via zoom and in person. Where we will decide what funds will be given to each fair and show.

**Adjournment**

Motion to adjourn was made by Rebecca Stem and seconded by Daniel Mast. Chairperson, Connie Palmer adjourned the meeting.

Respectfully Submitted by Jessica O’Sullivan Executive Secretary