



**Maryland
Department of Agriculture**

Office of Marketing, Animal Industries and Consumer Services

Wes Moore, Governor
Aruna Miller, Lt. Governor
Kevin M. Atticks, Secretary
Steven A. Connelly, Deputy Secretary

Agricultural Fair Board

Agriculture | *Maryland's Leading Industry*
mda.maryland.gov

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Maryland Agricultural Fair Board

Minutes

February 27th, 2024 - 10:00 AM

Present:

Connie Palmer
David Cavey (Virtual)
Rob Moxley
Linda Brown (Virtual)
Carl Hobbs
Dawn Stiles (Virtual)

Member Name	County	Term
Connie Palmer (Chair)	Frederick	6/30/2024
David Cavey (Vice Chair)	Baltimore	6/30/2025
James "Rob" Moxley	Howard	6/30/2024
Danny Mast	St. Mary's	6/30/2024
Linda Brown	Talbot	6/30/2025
Becky Stem	Carroll	6/30/2025
Carl Hobbs	Montgomery	6/30/2026
Dawn Stiles	Washington	6/30/2026
Vacant	<i>Lower Shore</i>	

Absent:

Danny Mast
Becky Stem

Guests:

Olivia Scuderi, Montgomery County Junior Fair Board

Call to Order:

- The February 2024 Maryland Agricultural Fair Board meeting was called to order by Connie Palmer, Chairperson, at 10:02 am.

Approval of Minutes:

- Motion to approve the November 2023 meeting minutes was made by Rob Moxley, seconded by Carl Hobbs.

Presentation:

- Junior Fair Board Presentation from Olivia Scuderi, Montgomery County Junior Fair Board

Executive Secretary's Report:

- The Executive Secretary gave a report on the current standings of the budget, revenue & funding projections for FY2025, and identified potential new funding avenues.
- 54 applications were submitted for the 2024 Maryland Ag Fair Board grant cycle. This year's applications were still on the Wufoo platform, however in 2025 they will be transitioned to OneStop.
- The Maryland Agricultural Education Foundation calendars that the Board voted to support during the November 2023 meeting have been published and are available for purchase on their website.
- The final logo for the Maryland Agricultural Fair Board was approved on 1/15/2024 by the Board via email. The final designs for the tri-fold brochure and postcard were presented to the board along with quotes for printing and reproduction.
- **Motion:** Approve the Maryland Agricultural Fair Board logo, tri-fold brochure, and post card designs made by Carl Hobbs, seconded by Rob Moxley.
- **Motion:** Approve the printing and reproduction of 10,000 tri-fold brochures and 10,000 postcards from Delmarva Printing made by Rob Moxley, seconded by Connie Palmer.
- The Executive Secretary provided updates from stakeholders that have reached out since the November 2023 meeting.
- The Executive Secretary gave an update on the collaborations with the Maryland Department of Agriculture's Animal Health team regarding updates to their policy and procedures for animal check-in at fairs & shows. There has been a lack of communication between MDA AH and MD Fairs and Shows (both on the industry side and within MDA).
- **Motion:** Adopt the proposed letter from the Executive Secretary in collaboration with the State Veterinarian clarifying the position of Maryland Department of Agriculture's Animal Health team regarding updates to their policies and procedures for animal check-in at fairs & shows made by Carl Hobbs and seconded by Rob Moxley.

Chairperson & Board Reports

- Chairperson Connie Palmer, Vice Chair David Cavey, and each Board member in attendance gave a report highlighting the outcomes of the regional meetings that took place throughout January and February.

2024 Fair & Show Funding

- Funding allocations will be determined during the March 2024 meeting.

General Updates & Action Items

- The March meeting date has been moved to March 25th at 3 pm at MDA with a hybrid option.
- The Board discussed transition plans for 2025 and proposed options to fill the 4 upcoming vacant positions.

Adjournment:

- Motion to adjourn made by Carl Hobbs, seconded by Rob Moxley at 2:17 pm.

Respectfully submitted by Harrison B. Palmer, Executive Secretary