

## Horse Stables Online License Renewal

The licensing portal will open for FY21 license renewals on June 1, 2020 for commercial horse stables.

**If you have lost your login credentials**, go to the portal, [www.portal.mda.maryland.gov](http://www.portal.mda.maryland.gov) click on the “log in” button and click on “forgot password.” Instructions will be emailed to you. If you get a message that states “email is not found” or if you don’t receive the instructions, contact the office so we can confirm or update your email.

Please email Anne Litz [anne.litz@maryland.gov](mailto:anne.litz@maryland.gov) with questions.

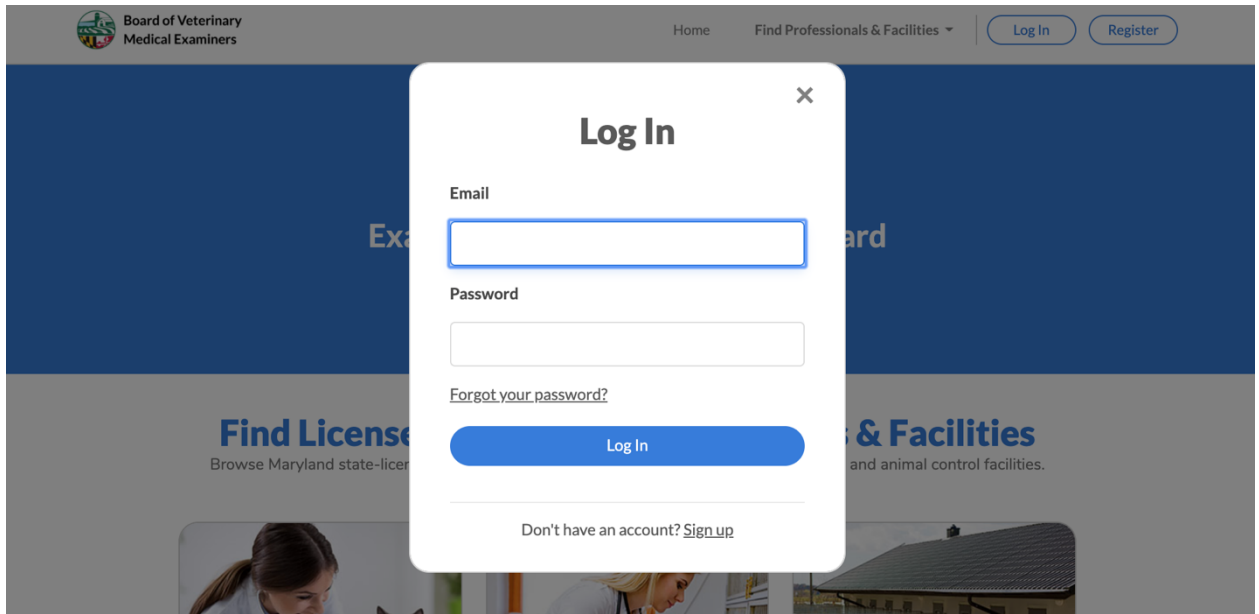
Below are screenshots of How to Renew your Stable License

### To Renew:

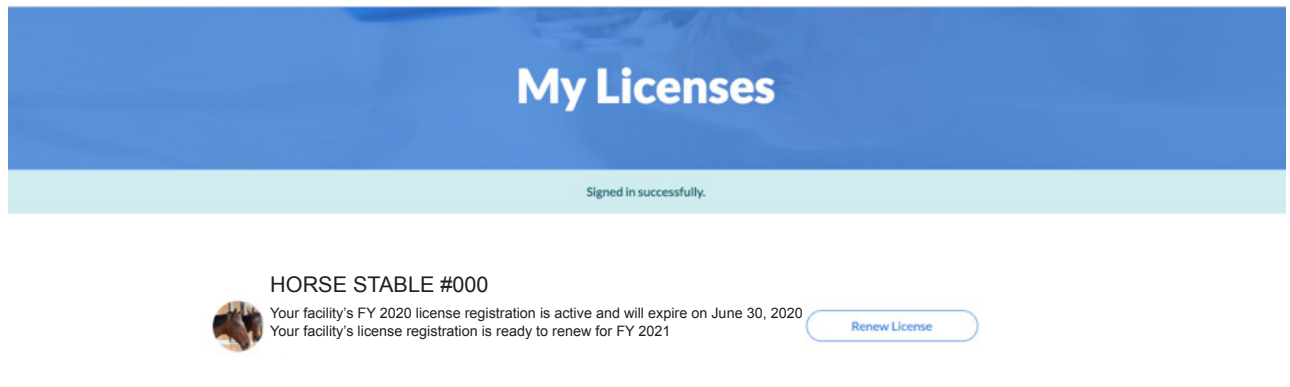
1. To renew your Stable license, existing licensees must sign into your Portal account by clicking "Log In" in the top-right of the MDA Portal site and using the same email you used last year to renew.

The screenshot shows the top navigation bar of the website with the logo for the Board of Veterinary Medical Examiners, links for Home and Find Professionals & Facilities, and buttons for Log In and Register. Below the navigation bar is a large blue banner with the text: Maryland Department of Agriculture, Board of Veterinary Medical Examiners and Horse Industry Board, and Licensing Portal. Underneath the banner is a section titled Find Licensed Veterinary Professionals & Facilities with a subtext: Browse Maryland state-licensed veterinarians, veterinary technicians, veterinary hospitals, and animal control facilities. At the bottom of this section are three images: a veterinarian examining a cat, a veterinarian writing in a notebook, and a horse stable facility.

2. Once you click "Log In", **If you have lost your login credentials**, go to the portal, click on the “log in” button and click on “forgot password.” Instructions will be emailed to you. If you get a message that states “email is not found” or if you don’t receive the instructions, contact the office so we can confirm or update your email.



3. Now you can Renew your Horse Stable License! .



If after successfully logging into the Portal, you do not see any information on your My Licenses dashboard (example above), please contact the Board at 410-841-5862 or Please email [anne.litz@maryland.gov](mailto:anne.litz@maryland.gov)

Please allow for a 24-hour time frame for us to respond as we may not be at our desk.

**Personal Info.** When you log in, you will be able to update your personal contact information at top right where it says “profile.” State regulations require you to keep stable and contact information up-to-date, so please make sure the information we have is correct. **Then pay for your FY 2021 Stable License.** The License will be emailed directly to you.

We thank you for your patience and your stable!

Maryland Horse Industry Board