How to Apply for a New Stable License

OneStop: https://onestop.md.gov/

If you have not Created a New Account as of June 2024, you will need to Register to Create an account. Steps are below #1.

Log in or Create account: (if you have an OneStop Account that you created as of June 2024 can log in an skip to step #5)

| Maryland OneStop | | | Li | censes and Permits | Log in Register |
|---------------------|--|--|--|--------------------|-----------------|
| O | Welcome to th | e Maryland O | neStop Porta | al ions. | |
| | Search for licenses | and permits | | | |
| | | | | | |
| | Professional Browse professional licenses and permits for individuals. | Organizational Browse licenses and permits for business use. | Personal Browse licenses, permits, and certification for personal use. | | |
| | Browse | Browse | Browse | | |

Log in or Create account: (if you have an account you can log in an skip to step #5)

How To Create a OneStop Account:

1. Navigate to OneStop portal - <u>https://onestop.md.gov/</u>

| Morglend OneStop | Welcome to th OneStop is the central hub for N | ne Maryland (Maryland State licenses, forms, cer registrations. | Licenses and Permits OneStop Portal tificates, permits, applications, and | Log in Reg |
|---------------------|--|--|--|------------|
| | Search for licenses | and permits | Q | |
| 91 | Professional Browse professional litenses and permits for individuals. Browse | Crganizational Browse licenses and permits for business use. Browse | Personal Browse licenses, permits, and certification for personal use. Browse | |
| | Br | owse by State Agen | cies | |
| | Secretary of State 4 Applications Available | | Office of the State Fire Marshal 3 Applications Available | |
| | Office of the Comptroller 1 Application Available | Mar | yland State Department of Education 8 Applications Available | |
| | Maryland Military Departme 1 Application Available | nt | laryland Insurance Administration 2 Applications Available | |
| | Maryland Higher Education Comm 5 Applications Available | nission Mar | yland Department of Transportation 34 Applications Available | |

2. Click Register in the upper right hand corner.



3. Fill in your name, email, and Password credentials to validate.

| | | registrations. | | | |
|-------------------|----------------------------|------------------------------|--------|---------------------------|--|
| | | Register | | | |
| | First Name* | Last Name* | | | |
| A | | | a | | |
| ਿ | Email* | | ×. | | |
| Profess | | | son | al | |
| Browse profession | Password* | Confirm Password* | ses, p | ermits, and rsonal use | |
| Brows | Password | | owse | | |
| | Your password needs to: | | | | |
| | O Not include your name, | email address. | | | |
| | Include at least one null | nber or symbol. | _ | | |
| | Include both lower and | upper case characters (a-z). | _ | | |
| | O Be at least 8 characters | long. | | | |
| Se | | | Mar | shal | |
| 4 Ap | Alrea | udy have an account? Log in | lable | | |
| Office | | | t of E | ducation | |

4. After enter account details, the system will prompt the user to verify your account through the email you used to register.





5. You will be brought to the OneStop homepage to log into your account with your password

| Maryland OneStop | | | Licenses and Permits | Log in (| Register |
|-----------------------|--|------------------------------|----------------------|----------|----------|
| | | | | | |
| | Login | | | | |
| | You have successfully verified yo | uremail. × | | | |
| | Email* | | | | |
| | | | | | |
| and the second second | Password* | | | | |
| | Forget Your Passw (Log in) | rord7 | | | |
| | Don't have an account Didn't receive confirmation | ? Register Linstructions? | | | |
| | | | | | |

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6. Search "Horse stable" and click on the Click on the "Horse Stable License Application" link.

| Maryland OneStop | | | | icenses and Permits | My Dashboard | TH Test 🗸 |
|-------------------------|--|---|--|---------------------|--------------|-----------|
| Logged in successfully. | | | | | | × |
| | Welcome to th OneStop is the central hub for Marylan Search for licenses | ne Maryland O and State licenses, forms, certificates, p | ermits, applications, and registrat | al itions. | | |
| C P | Professional Browse professional features and permits for individuals. Browse | Organizational Brown Icross and permits for business use. Browne | Personal Browse licenses, permits, and certification for personal use. Browse | | | |
| | Bro | owse by State Agenci | es | | | |
| | Office of the State Fire Marsh 3 Applications Available | lat | Office of the Comptroller 1 Application Available | | | |
| | Maryland State Department of Edu 9 Applications Available | ucation | laryland Secretary of State 3 Applications Available | | | |



7. Click on lick on Horse Stables License Application

| A creatility match your search for horse stable Image: Control of the control of | |
|--|--|
| 2 results match your search for home stable | |
| Horse Stable License Application | |
| Northern day be stored and the store store of the store sto | |
| Distributed by Maryiand Department of Agriculture | |
| In 1968, the Maryland General Assembly passed a law requiring commercial stables to be licensed. Largely because of this law, and subsequent rulings and regulations, Maryland, which has a centuries- old reputation for high-quality horsemanship, became recognized as a national leader in horse and rider welfare. View Details | |
| 📄 Veterinary Board and Horse Stable Complaint Form 🗔 🚧 | |
| Distributed by Maryland Board of Veterinary Medical Examiners | |
| File a Complaint : Before You File a Complaint - Know What to Expect! View Details | |
| | |

8. Click on blue button Apply Now

| Maryland OneStop | | Licenses and Permits | My Dashboard | TH Test ~ |
|---------------------|--|----------------------|--------------|-----------|
| | Horse Stable License Application Deta | ils | | |
| | Last revised \$2711724 at 7.42 pm Horse Stable License Application | | | |
| | In 1968, the Maryland General Assembly passed a law requiring commercial stables to be licensed. Largely because of this law, a subsequent rulings and regulations, Maryland, which has a centuries-old reputation for high-quality horsemanship, became reco as a national leader in horse and rider welfare. | nd Ignized | | |
| | If you are: A BOARDING, LESSON, RENTAL, RESCUE, or SANCTUARY Stable with one or more horses, and solicit business from the public, you obtain a Marghand stable license. Exemptions include Thoroughbred, Standardbred and Steeplechase breeding and training fare Show Jess | u must 15. | | |
| | \$125.00 Application Fee | | | |
| | Apply Click here to navigate to your dashboard. | | | |
| | Complete the form Apply Now | | | |

- 9. Here you can choose one of three Options. Choose which applies to you
- New Stable
- New Ownership of Existing StableNew Location of Existing Stable

| orse Stable License | Application | | |
|-----------------------------------|-------------------------------|--------------------------|---------------------------------|
| | Qperator Information In | 2 Stable formation | |
| Application to O | perate a Hors | e Stable | |
| Select the type of application yo | u wish to complete and fill o | ut all required fields. | |
| Type of Application* | | shin of Existing | New Location of Evisting Stable |
| | Stable | | |
| Operator Inform | nation | | |
| Operator relationship to | stable* | | |
| Owner | | O Lessee | |
| First Name* | | Last Name* | |
| | | | |
| Please enter a value | | Please enter a valu | e |
| Email* | | Phone* | |
| | | |) |
| Please enter a valué | | Please enter a valu | е |
| | | | |

10. Fill out to the bottom and then click Next: Fill Out your Stable Information

| Maryland OneStop | ✓ Autosaved a few seconds ago | Licenses and Permits | My Dashboard TH Test ~ |
|------------------|--|-------------------------|------------------------|
| | Horse Stable License Application | | |
| | Operator Information | Review | |
| | Stable Information Please fill out all required fields of information pertaining to your horse Stable Name* Stal | e stable. ble Phone• | |
| | Physical Address• | | |
| | Physical County• Phy Select one v | /sical City* | |
| | Physical State• Phy Maryland v | /sical Zip* | |
| | Is your Mailing Address same as Physical Address?* Ves No. | r o | |

Fill out to the bottom and then click Next:

11. Finishing filling out everything, you mus t Self-Attestation* all the boxes then Review

| Maryland OneStop | ✓ Autosaved a few seconds ago | Licenses and Permits | My Dashboard | TH Test ∽ |
|------------------|--|--|--------------|-----------|
| | Horse Stable License Application | | | |
| | Operator Information | Review | | |
| | This page is the summary of your form. Please revi Application to Operate a Horse Stal | iew your responses before submitting. ble | | |
| | Select the type of application you wish to complete and fill out all requ Type of Application* Select the type of application of the type of type of the type of the type of the type of type | vired fields. | 2 | |
| | Operator Information | | | |

you must Self-Attestation* and check all the boxes then Review

| Maryland OneStop | ✓ Autosaved a few seconds ago | | Licenses and Permits | My Dashboard |
|---------------------|---|---|-------------------------------|--------------|
| | Self-Attestation* | | | |
| | If your Stable is closed or there are we can update our records. | any changes during the year, please r | notify the Horse Industry Bo | ard, so that |
| | Licenses are non-transferable. Any | change in ownership or location requ | ires a new Horse Stable Lice | ense. |
| | Any person who engages in the bus any time is subject to all of the Stat | siness of selling, buying, exchanging, o te Animal Health laws and regulations | r transferring livestock at a | ny place or |
| | I understand and agree that my ap | plication will be signed electronically | when I select the check box | below. |
| | Application Signature* | | | |
| | , PP-reason e.g. acta e | Your Name | | |
| | SText Draw | | | |
| | | | | |
| | | | | |
| | I agree to be legally bound by this o | document. | | |
| | | | | |
| | <u>Please Note:</u> After pressing redirected to the payment o | submit on your application yo | ou will be roll to the | |
| | "Submit and Pay" button an screen – | nd complete your payment on | the next | |
| | | | | |

| orse Stable License Ar | pplication | |
|---------------------------------------|---|-----------------------------------|
| | Operator Stable Re | |
| This page is the | summary of your form. Please review your res | soonses before submitting |
| Application to Ope | erate a Horse Stable | pontes denoi e sadminanty. |
| Select the type of application you wi | ish to complete and fill out all required fields. | |
| New Stable | New Ownership of Existing Stable | ○ New Location of Existing Stable |
| Operator Informa | tion | |
| Operator relationship to st | table* | |
| Owner | Lessee | |
| | | |

This page is the summary of your form. Please review your responses before submitting.

After you review, you must scroll down to **Submit**

| 🗸 lag | gree to be legally bound | d by this document. | | |
|-------|--------------------------|---------------------|--------|--|
| | | | | |
| | | Previous | Submit | |
| | | | | |

Then you will need to complete the payment: Click Submit & Pay

| Maryland OneStop | | You have successfully submitted the for below. | orm. View your submission | ⊗ | nses and Permits | My Dashboard | TH Test ~ |
|------------------|---|--|---------------------------|---|------------------|--------------|-----------|
| | Horse Stable Li Submitted by TEST HORSE on Status: Scroll Down to Submit Po Step: Pending (ご1) | Cense Application Feb 20th, 2024 at 2:46 pm ayment | | | | Print | |
| | ✓ View 0 | Completed Steps | | | | | |
| | Invoice Item description | | | | TOTAL | PRICE | |
| | Horse Stable Lic The licensing per cannot be prorat | ense Application Fee iod is from July 1 - June 30 annually and ed. | | | \$12 | 25.00 | |
| | | | AMOUNT DUE | | \$12 | 25.00 | |
| | 📼 Payme | nt Information | t & Pay | | | | |

| Transaction Detail The following amounts will be remitted back to the agency. SkU Description Unit Price Quantity Amount MDA-HORSE- LICENSE The licensing period is from July 1 - June 30 annually and cannot be prorated. The sensing period is from July 1 - June 30 annually and cannot be prorated. The intensing period is from July 1 - June 30 annually Amount The intensing period is from July 1 - June 30 annually Amount Mode More Set Mode More Set Amount Price Quantity Amount Set Colspan="2">Set Colspan="2">Set Colspan="2" |
|--|
| The following amounts will be remitted back to the agency. [Test] Maryland Dept of \$1 Agriculture Vet Board \$1 SkU Description Vinit and cannot be provided. Vinit Price Quantity 0 Amount MDA-HORSE- LICENSE The licensing period is from July 1-June 30 annually and cannot be provided. \$12500 \$12500 Need Help? |
| SKU Description Unit Price Quantity Amount MDA-HORSE: The learning period is from July 1- June 30 annually and cannot be prorated. \$125.00 \$125.00 Need Help? |
| MDA-HORSE- LICENSE and cannot be protected. Need Help? Saled Parment Method and Continue to pro |
| Total \$125.00 Select Payment Method and Continue to pro |
| Itital \$123.00 With nament |
| Select One V |
| Customer Information |
| Payment Information |
| CANCEL |

Select Payment Type, Next and enter payment information:

When you payment, enter the information on the screenshot below:

Complete all payment information then SUBMITPAYMENT





You can view your Submission from your email confirmation, emails will come from **onestop.support@maryland.gov**

| Maryland OneStop | Licenses and Permits | My Dashboard | TH Test V |
|------------------|---|--------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Thank you! | | |
| | Your submission was successfully sent. To see updates or more information, visit your OneStop Dashboard. | | |
| | View Submission | | |
| | Back To Dashboard | | |
| | | | |
| | | | |
| | | | |
| | | | |

Go Back to Dashboard to make sure this all looks correct there.

| Maryland OneStop | | | Licenses and | Permits My Dashboard | TH Test ~ |
|---------------------|----------------------------------|--------------------------------------|---|----------------------|-----------|
| | | My Dashboar State of Maryland | d | | |
| | APPLICATION NAME | C Applications Requiring My A | ction status | | |
| | т | | | | |
| | APPLICATION NAME | SUBMITTED BY | STATUS | | |
| | Horse Stable License Application | TEST HORSE on 02/20/24 at 2:46 pm | Completed on Feb 20th, 2024 at 2:53 pm | | |
| | | View all | | | |
| | E | 🖻 My Licenses, Permits, & Regist | rations | | |
| | NewStableTest | EXPIRATION DATE | CURRENT STATUS | | |
| | | | Pending Inspection | | |
| | | | | | |