

**MARYLAND AGRICULTURAL LAND PRESERVATION FOUNDATION  
OPEN MEETING MINUTES  
MAY 25, 2021**

**This meeting was held via internet and telephone conference call.**

**Trustees Participating:**

William Allen, Chair  
Taylor Huffman, Vice Chair  
Jerome Klasmeier, representing Comptroller Peter Franchot  
Deborah Herr Cornwell, representing Secretary Robert McCord, Maryland  
Department of Planning  
Julie Oberg, representing Secretary Joseph Bartenfelder, Maryland Department  
of Agriculture  
Catherine Cosgrove  
Cricket Goodall  
Robin Kable  
Joseph Wood  
J. Bruce Yerkes

**Trustees Absent:**

Joanna Kille, representing Treasurer Nancy Kopp  
Elizabeth Hill

**Others Participating:**

Michelle Cable, MALPF Executive Director  
Diane Chasse, MALPF Administrator  
Chana Turner, MALPF Administrator  
Sarel Cousins, MALPF Administrator  
Amanda Massoni, MALPF Fiscal Specialist  
Kim Hoxter, MALPF Monitoring, Enforcement and Database Coordinator  
Patrick Martyn, Assistant Attorney General, Department of General Services  
Renee Dyson, Assistant Attorney General, Department of General Services  
Mike Steadman, Jr., Assistant Attorney General, Maryland Department of Agriculture  
Beth Beales, Caroline County Program Administrator  
Devyn King, Cecil County Program Administrator  
Charles Rice, Charles County Program Administrator  
William Jackson, Sr., Charles County landowner  
Julie Enger, Department of General Services Appraiser  
Darryl Andrews, Department of General Services Appraiser  
Will Lefort, Department of General Services Appraiser

Mr. Allen, Chair, called the meeting to order at 9:04 a.m. via internet and telephone conference call. Ms. Cable stated the names of the participants on the conference call, for the record, and asked anyone that was not named to identify themselves.



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Motion #3: To approve Re-Certification Request from Caroline County land preservation program under COMAR 34.03.03.

Motion: Wood Second: Herr-Cornwell  
Status: Approved

B. Pre-Existing Dwelling Releases – Review and Approval Authority

Recommendation:

Staff requests and recommends specific approval to delegate authority to the MALPF Executive Director, as the Authorized Agent of the Foundation, to sign Pre-Existing Dwelling Release Agreements as part of the previously delegated signing authority.

Ms. Cable presented the item.

Motion #4: Approval to delegate authority to the MALPF Executive Director, as the Authorized Agent of the Foundation, to sign Pre-Existing Dwelling documents on behalf of MALPF that will be recorded in Land Records, as presented.

Motion: Herr-Cornwell Second: Goodall  
Status: Approved

**VII. INFORMATION AND DISCUSSION**

N/A

**VIII. CLOSED SESSION**

Mr. Allen asked for a motion for adjournment of the meeting to move into a closed session, pursuant to the applicable provisions of General Provisions Article Section 3-305 (b): (3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition; (7) to consult with counsel to obtain legal advice; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation.

Motion #5: To adjourn the regular session at 9:16 a.m. to move into a closed session to consider the acquisition of real property for a public purpose and matters directly related to the acquisition; to consult with counsel to obtain legal advice; and to consult with staff, consultants, or other individuals about pending or potential litigation.

Motion: Cosgrove Second: Yerkes  
Status: Approved

The Closed Meeting of the Board was held from 9:26 a.m. to 9:45 a.m. on May 25, 2021 via internet and telephone conference call, pursuant to the provisions of the General Provisions Article Section 3-305 (b): Annotated Code of Maryland:

General Provisions Article Section 3-305(b):

(3) to consider the acquisition of real property for a public purpose and matters directly related to the acquisition;

(7) to consult with counsel to obtain legal advice; and

(8) to consult with staff, consultants, or other individuals about pending or potential litigation.

During the Closed Meeting, the following Board members were present: William Allen, Chair, Taylor Huffman, Vice Chair, Jerome Klasmeyer, representing Comptroller Peter Franchot, Deborah Herr Cornwell, representing Secretary Robert McCord, Maryland Department of Planning, Julie Oberg,

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representing Secretary Joseph Bartenfelder, Maryland Department of Agriculture, Cathy Cosgrove, Cricket Goodall, Robin Kable, Joe Wood, and J. Bruce Yerkes.

The following Board members were absent: Joanna Kille and Elizabeth Hill

The following MALPF staff and legal representatives were also present during the closed session meeting: Michelle Cable, Diane Chasse, Chana Turner, Sarel Cousins, Kim Hoxter, Amanda Massoni, Michael Steadman, Jr., Assistant Attorney General, Maryland Department of Agriculture, Patrick Martyn, Assistant Attorney General, Maryland Department of General Services and Renee Dyson, Assistant Attorney General, Maryland Department of General Services.

TOPICS DISCUSSED:

- A. Approval of April 27, 2021 Closed Session Minutes
- B. Status Report of Pending Legal Issues
- C. FY 2021 Round One Offers

Respectfully Submitted:



Michelle Cable, MALPF Executive Director