

Tax Credit Certificate Administrator (TCCA) Number: _____ (MDA use)



Application for Tax Credit Certificate Administrator for the Maryland Food Donation Program

Name of organization: _____

Address: _____

Name of responsible party: _____

Telephone: _____

Email: _____

Check all the below requirements for this program to receive Maryland Department of Agriculture approval to serve as a Tax Credit Certificate Administrator.

1. Is your organization a 501 c 3 non-profit? _____
2. Do you maintain record keeping systems that will include date of donation, farmer, type of fresh farm product, volume of pounds of produce received? _____
3. Is your organization certified in/comply with safe food handling practices reviewed by an outside inspector? _____
4. Does your organization have a scale certified by Maryland Department of Agriculture, calibrated quarterly for use in weighing donated food? _____
5. Does your organization have an established partner network for quick food distribution? _____

Submit this form to: Martin Proulx, Maryland Department of Agriculture, 50 Harry S Truman Parkway, Annapolis, MD, 21401. Email: marylands.best@maryland.gov, Telephone: 410 841 5985. Upon approval by MDA, your organization will receive a signed copy of the agreement and assigned TCCA number.

Agreement to serve as Tax Credit Certificate Administrator for the Food Donation Program

I, _____, agree to abide by the regulations established under 10-741 of the Annotated Code of Maryland (see attached) in serving as a Tax Credit Certificate Administrator for the Food Donation Pilot Program.

I am a legal representative of: _____

Signature: _____

Date: _____

Accepted on the behalf of the Maryland Department of Agriculture by:

Name: _____

Date: _____

Assigned Tax Credit Number: _____