INFORMATION FOR APPLICANTS

1. Each applicant must be ***at least 18 years of age*** and have one year of experience acceptable to the Department as a ***FULL-TIME REGISTERED EMPLOYEE*** engaged in those categories in which the applicant seeks to be certified. In lieu of the experience requirement, a degree or academic certificate in a biological field of study (i.e., biology, agronomy, horticulture, etc.) or a combination of education and experience may be acceptable to the Department.

2. Applications for examinations must be submitted at least one month prior to the examination date.

3. Examinations will be given bimonthly. A schedule of exam dates is available

4. ***THE CERTIFICATION APPLICATION MUST BE COMPLETELY FILLED OUT OR IT WILL BE RETURNED TO THE APPLICANT.***

5. Under "Duties" on page 2 of the application, the applicant should describe specifically the type of pest control work performed and the pesticides applied. ***If applying on Degree***, applicant should describe what type of pest control you will be performing.

6. References must be able to verify qualifications and experience in the field of pest control for which the applicant is applying.

7. ***NOTICE:*** **Each applicant must include a "Verification Of Pesticide Application Experience" form(s) (Attached) with the certification application. A total of twelve months of experience must be verified by the applicator's current or former certified applicator who supervised the applicant's pest control, or consulting, activities. For example, if the applicant worked for one company for three months, and nine months for another, two verification forms must be submitted. If the applicant has worked for one company for 12 months, only one form must be submitted.** ***AN APPLICANT MAY NOT SIGN HIS OR HER OWN EXPERIENCE FORM.***

   Education - If basing application off of education, a *transcript of college or university credits must be submitted instead of the Experience form. Copies of transcripts obtained from the internet will not be accepted.*

8. A copy of the Regulations pertaining to the Maryland Pesticide Applicators Law is enclosed. Applicant must be sure to have a copy of the Regulations because it is part of the test material.

9. You are responsible for purchasing your own study material. See the attached list of suppliers for obtaining study material.

10. A letter will be sent verifying the approval of your application.

11. A registration notice for the upcoming exam session will be issued. The notice will list dates and locations of the next exam sessions.

12. Applications will be kept on file for one year. If an applicant has not taken the certification examination within twelve months of submitting the application, the application will be discarded.

13. Please call the Maryland Department of Agriculture, Pesticide Regulation Section at (410)841-5710 for further information or assistance with completing the application.

MARYLAND DEPARTMENT OF AGRICULTURE
OFFICE OF PLANT INDUSTRIES AND PEST MANAGEMENT
PESTICIDE REGULATION SECTION
50 Harry S. Truman Parkway
Annapolis, Maryland 21401
Telephone: 410/841-5710
FAX: 410/841-2765

FOR DEPARTMENTAL USE

Date Appl. Received _____

Date Fees Received _____

Date Appl. Approved _____

Fee For:

License _____ Certificate _____

Extra Category _____

Check No. _____

Acct. No. _____ Ref. No. _____

License No. _____

Cert. No. _____ Control No. _____

Categories _____

Classification _____

Date Mailed _____

APPLICATION FOR ***INITIAL CERTIFICATION*** AS A PESTICIDE APPLICATOR UNDER THE MARYLAND PESTICIDE APPLICATOR'S LAW

(Please type or print name)

I _____
hereby apply for certification as a Pesticide Applicator in accordance with the provisions of the Agriculture Article, Section 5-201 through 5-211, Annotated Code of Maryland. I submit the following as evidence of my qualifications:

1. Home Address and Personal Information:

Street City State Zip

County Telephone No. Email Address

Date of Birth Social Security No. Driver's Lic. No.

PLEASE COMPLETE

2. Current or New Business/Agency Information:

_____ Check here if applying for a new Pesticide Business License within the state of Maryland, or if applying as part of a new public agency permit, and provide information below:

Business/Agency Name Current Md. Pest. Bus./Agency No.

Street City State Zip

County Telephone No Email Address.

3. Experience Record:

Your pesticide application experience must be verified by current or former employers. On page two describe work related to ***pest control*** in detail (i.e., pests controlled, pesticide used, etc.) Indicate if employment was part time.

Immediate Supervisor _____ Phone Number _____

Dates of Employment: From _____ (Month/Year) To _____ (Month/Year)

Position Held _____

Pesticide Application Duties _____

_____

_____

Former Employer _____ Bus. Lic. No. _____

Address of Employer _____

Immediate Supervisor Phone Number _____

Dates of Employment: From _____ (Month/Year) To _____ (Month/Year)

Position Held _____

Pesticide Application Duties _____

_____

_____

(Attach additional sheet if more than one former employer.)

4. Education:

a. High School - Graduated Yes ( ) No ( )
b. College - Graduated* Yes ( ) No ( )

University or College	Month/Year	Degree or Certificate	Major

**** NOTE: (IF APPLICANT IS APPLYING FOR CERTIFICATION ON THE BASIS OF UNIVERSITY OR COLLEGE TRAINING, A TRANSCRIPT OF CREDITS MUST ACCOMPANY APPLICATION.) Photocopies of your transcript will be accepted. However, copies obtained from the internet will not be accepted.***

5. Certification and/or Registration Status:

a. Have you ever applied for certification in Maryland before? Yes ( ) No ( )

b. Have you ever held one of the following?

1. A Pesticide Applicator's Certificate or License in Maryland or another state?

Yes ( ) No ( ) If yes, explain below.

State	Expiration Date	Phone No. of Licensing Office	Certificate/License No.	Category(ies)
State	Expiration Date	Phone No. of Licensing Office	Certificate/License No.	Category(ies)

2. Have you ever been issued an ID card by the Maryland Department of Agriculture as a registered employee with a licensed business or public agency?

Yes ( ) No ( )

6. Check only those category(ies) in which you have a year or more experience for which certification is being applied. If applying on ***Degree***, please check category(ies) of pest control you will be performing.

Categories	**Years**	**Months**
1. Agriculture		
☐ A. Plant	_____	_____
☐ B. Animal	_____	_____
☐ C. Grain Treatment	_____	_____
2. ☐ Forest	_____	_____
3. Ornamental and/or Turf		
☐ A. Ornamental Plant and Shade Trees-Exterior	_____	_____
☐ B. Ornamental Plants - Interior	_____	_____
☐ C. Turf and/or Lawn	_____	_____
4. ☐ Seed Treatment	_____	_____
5. ☐ Aquatic	_____	_____
6. ☐ Right-of-Way and Weed	_____	_____
7. Industrial, Institutional, Structural & Health Related		
☐ A. General Pest Control	_____	_____
☐ B. Wood Destroying Insects	_____	_____
☐ C. Wildlife Control	_____	_____
☐ D. Rodent Control	_____	_____
☐ E. Fumigation	_____	_____
8. ☐ Public Health	_____	_____
9. ☐ Regulatory	_____	_____
10. ☐ Demonstration & Research	_____	_____
11. Miscellaneous Pest Control		
☐ A. Wood Treatment	_____	_____
☐ B. Tributyltin Antifoulant Paint (TBT)	_____	_____
☐ C. Sewer Root Control	_____	_____
13. ☐ Aerial	_____	_____

7. References:

Submit the ***attached*** experience verification form with application. Form must be completed by a person in the pesticide industry who can verify your qualifications and experience in the field of pest control. This person must have firsthand knowledge of your experience in the category(ies) in which certification is being applied. (Not applicable if applying for certification based on your education.)

8. DISCLOSURE OF CONVICTION OF "CONTROLLED DANGEROUS SUBSTANCE" OFFENSE

(a) Have you been convicted of a "controlled dangerous substance" offense **committed on or after January 1, 1991**?

Yes ◯ No ◯

(b) If you have been convicted of a "controlled dangerous substance" offense **committed on or after January 1, 1991**, submit with your application a copy (that the court's clerk certifies is true) of the docket entries in the case(s) in which the conviction(s) occurred.

(c) Failure to disclose this information may result in the suspension or revocation of your license.

9. APPLICATION OF PESTICIDES IN OR NEAR THE WATERS OF MARYLAND

(a) Any pesticide application made in or near waters of Maryland, are to be conducted in accordance with the Maryland Department of Environment's (MDE) General Permit for Discharges from the Application of Pesticides, 11-PE. Additionally, before any pesticides can be used for aquatic life management, in waters of Maryland, either the pesticide applicator, or decision maker, as defined by MDE's Permit, shall obtain a Toxic Materials Permit (TMP) from MDE.

I have read and understand the above information: Yes ◯ No ◯

Note: A copy of MDE's General Permit for Discharges from the Application of Pesticides, 11-PE, can be viewed and downloaded from MDE's website at: http://www.mde.state.md.us/programs/Permits/WaterManagementPermits/WaterDischargePermitApplications/Pages/GPPesticides.aspx.

I certify that I understand the above information and it is true and accurate to the best of my knowledge.

Signature of Applicant ***Title*** ***Date***

APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR. IF CERTIFICATION IS NOT OBTAINED AND FEES ARE NOT SUBMITTED WITHIN TWELVE MONTHS, THE APPLICATION WILL BE DISCARDED.

Public Information Notice

Your application cannot be processed unless all of the information requested has been supplied. The information you supply notifies the Department of your interest in obtaining a license, certificate or permit under the Regulations Pertaining To The Pesticide Applicators Law, §15.05.01 et seq., Annotated Code of Maryland. This information is used by the Department to determine whether you are eligible to obtain a license, certificate or permit. You have a right to inspect, amend, or correct information. Under State Government Article, §10-611 et seq, Annotated Code of Maryland, this information may be available for public inspection. This information is not routinely shared with the general public or state, federal or local government agencies.

FOR DEPARTMENTAL USE ONLY		
SPECIAL INSTRUCTIONS	**CATEGORY(IES)**	
	STUDY MATERIAL	
QUALIFICATIONS VERIFIED BY:		
	REGS. MAILED	**EXAM NOTICE**

MDA-D-323
(Rev. 7/12)

MARYLAND DEPARTMENT OF AGRICULTURE
OFFICE OF PLANT INDUSTRIES AND PEST MANAGEMENT
PESTICIDE REGULATION SECTION
50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MD 21401
410-841-5710
FAX 410-841-2765

VERIFICATION OF PESTICIDE APPLICATION / PEST CONTROL EXPERIENCE

I certify that _____ is/was employed
Name of Applicant

by _____ as a
Name of Business/Agency

pesticide applicator from _____ to _____ and qualifies for ***INITIAL*** certification in the following category(ies) of pest control:

CHECK ONLY THE CATEGORIES or SUB-CATEGORIES OF ELIGIBILITY

____ 1. A - Agricultural - Plant	____ 7. B - Wood Destroying Insects
____ 1. B - Agricultural - Animal	____ 7. C - Wildlife Control
____ 1. C - Grain Treatment	____ 7. D - Rodent Control
____ 2. - Forest	____ 7. E - Fumigation
____ 3. A - Ornamental Plant - Exterior	____ 8. - Public Health
____ 3. B - Ornamental Plant - Interior	____ 9. - Regulatory
____ 3. C - Turf	____ 10. - Demonstration and Research
____ 4. - Seed Treatment	____ 11. A - Wood Treatment
____ 5. - Aquatic	____ 11. B - Tributyltin Antifoulant Paint (TBT)
____ 6. - Right of Way and Weed	____ 11. C - Sewer Root Control
____ 7. A - General Pest Control	____ 13. - Aerial

(See other side for explanation of pest control categories)

This form must be signed by the person verifying the applicant's experience. ***THE APPLICANT MAY NOT SIGN HIS OR HER OWN EXPERIENCE FORM.***

Print Name _____

Signature _____

Certificate No. _____

Company/Agency Name _____

Telephone No. _____

Falsification of this information could lead to regulatory action.

PEST CONTROL CATEGORIES

The following is a listing of Maryland's categories and subcategories of Pest Control, with examples of application sites covered by the category. A more detailed definition of the categories can be found in the Regulations Pertainig To The Pesticide Applicators Law, under section 15.05.01.08 of COMAR.

1 - Agricultural

- **A - Plant** (e.g., field crops, small grains, forage, fruit and vegetables and noncrop agricultural lands)
- **B - Animal** (e.g., livestock, horses, poultry and areas where they confined or housed)
- **C - Grain Treatment** (e.g., pest control on, in or around stored grain to prevent insect and rodent damage, including the use of fumigants)

2 - Forest (e.g., site preparation, release work, insect control and reforestation projects)

3 - Ornamental & Turf

- **A - Ornamental Plant - Exterior** (e.g., insect, disease, control on plants in the landscape, and weed control in plant beds and around ornamental plantings)
- **B - Ornamental Plant - Interior** (e.g., insect or disease control on plants in interior landscapes)
- **C - Turf** (e.g., weed, insect or disease control to lawns)

4 - Seed Treatment (e.g., seed protectants)

5 - Aquatic (e.g., weed and fish control in water, includes tidal and wetland areas)

6 - Right-Of-Way and Weed (e.g., treatment of roadsides, utilities, railroads, noncroplands, fence lines, structural perimeters, or similar areas)

7 - Industrial, Institutional, Structural & Health Related

- **A - General Pest Control** (e.g., cockroaches, fleas, crickets, and other household pests found within or adjacent to a structure)
- **B - Wood Destroying Insects** (e.g., termites and other wood destroying insects)
- **C - Wildlife Control -** (e.g., pest control involving birds, mammals, reptiles and other wildlife, **Note:** not required if strictly performing trapping and removal, must have Maryland Department of Natural Resources cooperators permit)
- **D - Rodent Control -** (e.g., rodents found in and around a structure)
- **E - Fumigation** (e.g., fumigation of commodities and structures)

8 - Public Health - (*e.g., pest control involving mosquitos)*

9 - Regulatory (**NOTE:** *Only issued to employees of a public agency responsible for enforcement of government mandated programs e.g., noxious weeds, gypsy moth*)

10 - Demonstration & Research (e.g., demonstration of pesticide use or application, experimental plots, etc.)

11 - Miscellaneous (Unique or specialty areas of pest control not applicable to other categories)

- **A - Wood Treatment** (e.g. treatment of telephone poles, building or construction materials)
- **B - Tributyltin Antifoulant Paint (TBT) -** (e.g. use of marine antifoulant paints containing tributyltin)
- **C - Sewer Root Control** (e.g., treatment of tree roots in sewer lines)

12 - Consultant - (e.g., performing pest identification, providing technical advice on pest control or making pesticide recommendations. **Note:** Certification in this category is based on experience, or education, and passing the certification examinations in those categories of pest control that consulting services will be offered. Not required if certified as a Pesticide Applicator or Public Agency Applicator.)

13 - Aerial - (e.g., pest control performed by fixed-wing or rotary aircraft to any crop or land)

STUDY MATERIAL SUPPLIERS
FOR PESTICIDE CERTIFICATION EXAMINATIONS

Applicants for certification as a Pest Control Applicator, Public Agency Applicator or Pest Control Consultant are responsible for obtaining the study material. The following is a listing of the study material used in conjunction with Maryland's pesticide certification examinations. This listing, by pest control category, provides the title of the appropriate manual and the name of the supplier. Contact information for each of the suppliers is listed at the end of this document. The **Core** is not considered a Category of Pest Control, but everyone seeking initial certification in Maryland must take and pass the Core examination in order to become certified, except for the following categories where Core material is contained within the study material: Wood Treatment and Sewer Root Control (Categories 11 A and 11 C). Should you have any further questions regarding the manuals used for the pesticide certification examinations, or the certification process, please contact the Maryland Department of Agriculture (MDA), Pesticide Regulation Section, at (410)841-5710. **Note:** The Regulations Pertaining To The Pesticide Applicators Law are also part of the materials used for the certification examinations. If you received your application through the mail a copy of the regulations should have been provided at that time. In the event you obtained your application over the internet a copy of the regulations can be obtained from MDA, or they are also available through a link on the internet at the Department's website - www.mda.maryland.gov.

Category or Subcategory	Title	Source
Core	Maryland Pesticide Application Series Core Manual COR-1-B	University of Maryland
Agricultural - Plant (1 A)	Maryland Pesticide Application Series - Agricultural Manual	University of Maryland
Agricultural - Animal (1 B)	Agricultural - Animal	Cornell University
Agricultural - Grain Treatment (1 C)	Stored Grain Pest Control Publication MISC 0157	Washington State University
Forest (2)	Forest	Cornell University
Ornamental Plant - Exterior (3 A)	Maryland Pesticide Application Series - Ornamentals & Turf Manual	University of Maryland
Ornamental Plant - Interior (3 B)	Interior Plantscape Pest Control Publication MISC 0176	Washington State University
Turf (3 C)	Maryland Pesticide Application Series - Ornamentals & Turf Manual	University of Maryland
Seed Treatment (4)	Seed Treatment Publication MISC 0199	Washington State University
Aquatic (5)	Maryland Pesticide Applicator Series - Aquatic Pest Control AQU-1-A	University of Maryland
Right-of-Way and Weed (6)	Right-of-Way	Cornell University
General Pest Control (7 A)	Structural and Rodent	Cornell University
Wood Destroying Insects (7 B)	Termite	Cornell University
Wildlife Control (7 C) *	Wildlife Control	Maryland Dept. of Agriculture
Rodent Control (7 D) *	Rodent Control	Maryland Dept. of Agriculture
Fumigation (7 E)	Fumigation	Cornell University

STUDY MATERIAL SUPPLIERS (con't)

Category or Subcategory	Title	Source
Public Health (8) *	Maryland Pesticide Applicator Manual Public Health	Maryland Dept. of Agriculture
Regulatory (9)	Maryland Pesticide Application Series - Agricultural Manual	University of Maryland
Demonstration and Research (10) *	Demonstration and Research	Maryland Dept. of Agriculture
Wood Treatment (11 A) * +	Wood Preservation and Wood Products Treatment	Maryland Dept. of Agriculture
Sewer Root Control (11 C) +	Sewer Line Root Control	Cornell University
Aerial (13)	Aerial Application PEP 25	Penn State University

Note: The Maryland Dept. of Agriculture will continue to provide copies of these study materials until further notice. They will be provided upon approval of the application.

+ The following categories are not required to take the Core examination since the Core material is contained within the Category study material: Wood Treatment and Sewer Root Control (Categories 11 A and 11 C).

STUDY MATERIAL SUPPLIERS

University of Maryland
University Book Center
Adele Stamp Student Union, Bldg. 163
College Park, MD 20742
Telephone: (301)314-2718
Internet: http://umcp.bncollege.com/webapp/wcs/stores/servlet/TBWizardView?catalogid=10001&langId=-1&storeId=15551
NOTE: See Attached Sheet On Ordering

Maryland Department of Agriculture
Pesticide Regulation Section
50 Harry S. Truman Parkway
Annapolis, MD 21401
Telephone: (410)841-5710

Cornell University
The Cornell Store
135 Ho Plaza
Ithaca, NY 14853
Telephone: (607)255-4111
Internet: https://store.cornell.edu

The Pennsylvania State University
Publications and Distribution Center
112 Agricultural Administration Building
University Park, PA 16802-2602
Telephone: (1-877)345-0691
Internet: www.pested.psu.edu/applicators/packets.shtml

Washington State University
Bulletin Office
Cooper Publications Building
P.O. Box 645912
Pullman, WA 99164-5912
Telephone: (800)723-1763
Internet: https://pubs.wsu.edu

Rev 5/14

UNIVERSITY of MARYLAND MANUALS FOR PESTICIDE APPLICATORS SEEKING CERTIFICATION

Individuals who need to use pesticides to become certified to work for a Pest Control Business, Public Agency, or Pest Control Consultant must show that they are competent to apply pesticides by passing a certification examination administered by the Maryland Department of Agriculture. Manuals in the Pesticide Applicator Training Series are used to provide self-help training for applicators studying to take certification exams in Maryland. The following Maryland Pesticide Applicator manuals are available as described in the section below:

- Core Manual for Private Applicators
- Core manual for Commercial Applicators
- Agricultural Manual
- Ornamentals & Turf Manual
- Aquatic Pest Control Manual

For manuals to help prepare for other categories, visit the **Maryland Department of Agriculture website**.

How to Obtain Manuals -- Commercial Applicators

Manuals for Commercial Applicators may be purchased directly from the University of Maryland Book Center (the official bookstore for University of Maryland, College Park) either on-line or through the mail.

- TO PURCHASE ON-LINE WITH CREDIT CARD – Access the University Book Center (http://umcp.bncollege.com/webapp/wcs/stores/servlet/TBWizardView?catalogId=10001&langId=-1&storeId=15551) and make selections as described below:

1. TERM – Leave this choice as it appears on the site.
2. DEPARTMENT – Select ENTM (Entomology).
3. COURSE – Select the manual you want from the drop-down list:
    - AGRIC (Agricultural Manual)
    - AQUATIC (Aquatic Pest Control Manual)
    - CORE (Core Manual for Commercial Applicators)
    - ORN & TURF (Ornamentals and Turf Manual)
4. SECTION – Select MANUAL.
5. To add another manual, repeat the process on another line.
6. When you have finished selecting the manual(s) you want to purchase, click on the button FIND MATERIALS.
7. On the next screen, at SELECT FORMAT, choose BUY NEW. (Note: For textbooks for regular courses on campus, the Bookstore offers a default choice of "buy used" at a default discounted rate; however, *there are no used manuals for pesticide applicators.*)
8. Click on the button ADD ITEM(S) TO CART.

9. On the next screen, check to make sure the item(s) listed is/are correct. To change your order, click on EDIT (in red, at the top right-hand corner of each item). You will then be able to update the quantity (fill in the number you want and click on UPDATE) or remove an item (click on REMOVE and then choose OK).

How to Obtain Manuals -- Commercial Applicators (con't)

10. Click on CHECKOUT and follow the directions on-line to complete your purchase. Note that you may choose to set up an account, or you may simply continue as a guest.

- TO PURCHASE THROUGH THE MAIL WITH CHECK OR MONEY ORDER –

1. Write a letter identifying the title and quantity of the manual(s) you want:
    - Core Manual for Commercial Applicators
    - Agricultural Manual
    - Ornamentals and Turf Manual
    - Aquatic Pest Control Manual
2. Include your check or money order for the correct amount. If you have Internet access, you can follow the procedures above to determine the cost of the manual(s), including tax plus shipping. If you do not have Internet access, or you cannot determine the final cost, call the Book Center at 301-314-2718.
3. Be sure to include your mailing address and a contact number.
4. Mail your letter and your check or money order to:

    Atttn: Textbook Manager / Pesticide Applicator Manuals
    University Book Center
    Adele Stamp Student Union, Bldg. 163
    University of Maryland
    College Park, MD 20742

- CONTACT NUMBER FOR QUESTIONS

    - For questions about purchasing Commercial Applicator Manuals, or to check on your order, call the Book Center textbook manager at 301-314-2718.

5/22/14