INFORMATION ON NUTRIENT MANAGEMENT LICENSING
Revised: December 2006

1. Any person or company who wants to provide state certified nutrient management plans must be licensed by the Maryland Department of Agriculture and be state certified to provide nutrient management services or employ one or more people who are certified.

2. CERTIFIED NUTRIENT MANAGEMENT CONSULTANTS CANNOT PROVIDE STATE CERTIFIED NUTRIENT MANAGEMENT PLANS UNLESS OPERATING UNDER A STATE LICENSE, EXCEPT FOR A CERTIFIED FARMER WHO WRITES PLAN EXCLUSIVELY FOR HIS/HER FARM OPERATION.

3. Persons or companies wishing to obtain a nutrient management license must submit an application with the following fee:
   - Individual or sole proprietorship: $50
   - Corporation or partnership: $100
   - Government agencies: $0

4. Licenses are valid for one year and expire unless the applicant renews the license for a 3-year term and paying an applicable fee of $150.00. (except for government agency).

5. Licensed persons or companies agree to comply with regulations set forth in COMAR 15.20.04.

6. The following regulatory requirements apply:
   a. Nutrient management planning services will be provided only by state certified nutrient management persons.
   b. Nutrient management plans will be developed in accordance with regulatory criteria and content requirements. (COMAR 15.20.08.04-.07.)
   c. License holders shall keep records for a minimum of five years and make them available to the Department upon request. Record keeping requirements are identified in COMAR 15.20.04.11.
   d. License holders must file with the Department by September 30 of each year an annual activity report covering the previous year (July 1 through June 30) that contains all the following information: (COMAR 15.20.04.11A)
      1. Name and number of license holder
      2. Name of certified nutrient management consultant (s) employed between the previous July 1 and June 30
      3. Number of nutrient management plans completed
      4. Acreage covered by these plans broken down according to county and State watershed codes

1 Watershed coding and maps used by the state is available upon request.
APPLICATION FOR NUTRIENT MANAGEMENT LICENSE

Mail To:

MARYLAND DEPARTMENT OF AGRICULTURE
NUTRIENT MANAGEMENT PROGRAM
50 HARRY S. TRUMAN PARKWAY
ANNAPOlis, MARYLAND 21401
TEL. (410) 841-5959, FAX (410) 841-5950

I – LICENSE HOLDER INFORMATION
Name: ________________________________ Position Held: ________________________________

II – FIRM / AGENCY NAME AND ADDRESS
Firm /Agency Name: ________________________________ Fed. ID No. ________________
Street: ________________________________ Phone Number: ________________________________
________________________ City __________________________ State __________________________ Zip
Fax Number: ________________________________
County: ________________________________
County(ies) of Activity: ________________________________

III – BUSINESS INFORMATION
Business Status: Corporation/Partnership
Individual/Sole Proprietorship
Government Agency

A. Nature of Business: (Check as many as apply)
Crop Advisory Services
Sale or Distribution of Nutrients
Nutrient Sources: Commercial Fertilizer Biosolids Manure
Government Agency: (Specify) ________________________________
Others: (Specify) ________________________________

For Department Use Only
Date Appl. Rec’d: ________________________________
Check Number: ________________________________
Date Appl. Approved: ________________________________
License Number: ________________________________
Expiration Date: ________________________________
B. Certified Consultants Information:
Total number of certified consultants: 

Total number of certified consultants writing plans: 

IV. CERTIFIED NUTRIENT MANAGEMENT CONSULTANTS LIST

<table>
<thead>
<tr>
<th>Name: (Last, First, MI)</th>
<th>Certificate Number</th>
<th>Expiration Date</th>
<th>Writing Plans, Yes/No</th>
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(List any other names on the back of this page)

V. I understand that nutrient management services provided under this license must be conducted in accordance with COMAR 15.20.04. These requirements include, but are not limited to, the following:

1. Accurate records pertaining to site analysis and development of nutrient management plans content and following criteria set by regulations must be kept a minimum of 5 years and made available to Maryland Department of Agriculture upon request.

2. An annual activity report must be filed by September 30 using a departmental form to document planning activity for the previous year (July 1 - June 30).

3. Failure to comply with these regulations may result in a loss of license.

I hereby apply for a nutrient management license in accordance with the provisions of Agricultural Articles 8-801-8-806, and certify that the above information is true and accurate to the best of my knowledge.

_________________________  _______________________
Signature                  Date