

MARYLAND DEPARTMENT OF AGRICULTURE

Urban Agriculture Water & Power Infrastructure Grant

General Instructions

1. Application:

Provide information for Section I – Applicant Information

- Social Security Number or Federal Identification Number
- Phone Number
- Email address
- Legal name (as provided on tax return)
- Farm or Business Name (especially for operation set up as an entity – Inc, LLC)
- Mailing Address
- State whether your operation has a nutrient management plan or a soil & water conservation plan.

Provide information for Section II – Technical Report

- This section is split into two categories – public utility and private utility
- Definition:
 - Public utility – the portion of the infrastructure for water and power that is managed and maintained by a local jurisdiction or energy company
 - Private utility – the portion of the infrastructure for water and power that is owned by a private landowner for the use of an urban agriculture operation
- For Public Utility, provide the contractor’s name, utility type, and estimated cost of installation. A copy of the estimate is required as part of the application packet.
- For Private Utility, provide the contractor’s name, utility type, and estimated cost of installation. A copy of the estimate is required as part of the application packet.

Applicant’s signature is required for Section II and III of the application.

2. Permit status checklist

Provide the available information for the items below

- Applicant’s name and address
- If different, address of the site where the project will be implemented
- Choose the proposed utility to be installed, if applicable both can be chosen
- Identify if the proposed work will be conducted on the public and private utility or only the private utility
- A description of the intended use of the proposed utility for the urban agriculture operation
- Identify the permitting authority for the proposed utility installation
- Indicate the current status of the utility permit
- If necessary, use additional sheet to incorporate all necessary permits for the project

MARYLAND DEPARTMENT OF AGRICULTURE

3. Additional documentation to incorporate within the application packet

- Map of the property
- Design layout of the utility installation
- Copy of the approved permit from the local permitting authority
- Nutrient Management Certification Form
- Earnings Certification form

MARYLAND DEPARTMENT OF AGRICULTURE

URBAN AGRICULTURE WATER & POWER INFRASTRUCTURE GRANT					
APPLICATION / AGREEMENT					
*** For MDA Use ***					
Date Received:			AGREEMENT #:		
Location:			MACS Acct. #:		
Section I – Applicant Information					
SS or FID#	Phone Number	Email Address			
NAME and ADDRESS (of person or entity to receive payment). Include farm or business name, if any.			Farm Plans / Reports		
Name:			Do you have a current Nutrient Management Plan?	Y	N
Farm or Business Name:			Name on Annual Implementation Report (AIR)		
Address:					
City/State/ZIP:			Do you have a Soil & Water Conservation Plan?	Y	N
Section II – Technical Report					
Public Utility Estimate					
Vendor/Contractor	Water	Power	Total		
Private Utility Estimate					
Vendor/Contractor	Water	Power	Total		
			TOTAL ESTIMATE FOR THE PROJECT:		
STATEMENT CONCERNING CONTROL OF LAND					
<p>I have reason to believe that I will have control of all lands enrolled in the Urban Agriculture Water & Power Infrastructure Grant Program for the duration of this Agreement; and that I either own the land or am leasing/renting the land (whether under a written or verbal agreement). If I cannot comply with the requirements of this Agreement due to loss of control of any enrolled fields, I will notify the Department immediately. I acknowledge the Agreement may then be terminated by the Department with no obligation to pay the applicant, and I may be liable to repay any funds received.</p>					
Signature				Date	
<p>Public Information Notice – The principal purpose of this application is to identify whom the agency intends to give State funds. If you fail to provide the requested information, the Department may not provide you with funds. You have the right to inspect, amend, or correct personal information collected by the agency. Much of the personal information collected by the agency is available for public inspection. This information is not routinely shared with state, federal, or local government.</p>					

MARYLAND DEPARTMENT OF AGRICULTURE

Section III – Applicant Acknowledgment/Certification and Signature	
<p>Certification - I request financial assistance under this program to provide adequate utilities to an urban agriculture operation. I have read the program requirements and understand: (1) the terms of eligibility, (2) my obligations under the program, and (3) the process and steps required to receive payments. I understand I am not accepted into the program until I have received a copy of my signed and dated agreement from the Maryland Department of Agriculture ("Department"). I acknowledge that if I fail to comply with any of the applicable program requirements or provide false information in this Application, such actions may result in: (1) termination of this Agreement by the Department, (2) being excluded from future Urban Agriculture Water & Power Infrastructure Grant Program participation, (3) having a claim for payment denied, and (4) being liable to return the full amount of any claim paid. I further acknowledge that a claim may be denied if I am non-compliant with other Department programs.</p>	
Signature of Applicant	Date
For MDA Use	Section IV – Application Approval
<p>The MD Department of Agriculture – Conservation Grants Program Administrator has reviewed this referral and finds it adequate and appropriate for this program.</p>	
Authorized Signature (Program Administrator)	Date
The Maryland Department of Agriculture approves this application for the Urban Agriculture Water & Power Infrastructure Grant	Fund Source:
Signature (MDA Representative)	Date
<p>This document may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Signatures provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original.</p>	

MARYLAND DEPARTMENT OF AGRICULTURE

URBAN AGRICULTURE WATER & POWER INFRASTRUCTURE GRANT PRE-APPLICATION CHECKLIST					
NAME and ADDRESS (of person or entity to receive payment). Include farm or business name, if any.					
Name:					
Farm or Business Name:					
Address:					
City/State/ZIP:					
Site address (if different):					
Proposed Utility:	Water		Power		
	Installation of:	Public & Private		Private only	
Intended use of the utility:					
Permitting authority Water utility:					
Agency/Company Name:					
Name:					
Contact Information:					
Permitting authority Power utility:					
Agency/Company Name:					
Name:					
Contact Information:					
Permit Status – Water utility:			Permit Status: - Power Utility		
Application to be filed:			Application to be filed:		
Engineering/design phase:			Engineering/design phase		
Pending review:			Pending review		
Approved:			Approved:		
Permit Number:			Permit Number:		