



# Maryland Department of Agriculture

Office of Marketing,  
Animal Industries and Consumer Services

Larry Hogan, Governor

Boyd K. Rutherford, Lt. Governor

Joseph Bartenfelder, Secretary

Steven A. Connelly, Deputy Secretary

Spay and Neuter Grants Program

The Wayne A. Cawley, Jr. Building

50 Harry S Truman Parkway

Annapolis, Maryland 21401

mda.maryland.gov

Agriculture | Maryland's Leading Industry

410.841.5766 Baltimore/Washington

410.841.5987 Fax

## MARYLAND SPAY AND NEUTER GRANTS PROGRAM REQUEST FOR PROPOSALS, 2023

The Maryland Department of Agriculture (MDA) is announcing a Request for Proposals (RFP) for projects to be funded under the Spay and Neuter Grants Program (the Program). The Program funds projects with the goal of increasing spay and neuter of dogs and cats in Maryland, thus reducing animal shelter overpopulation and cat and dog euthanasia rates.

A grant proposal (quoting Agriculture Article, §2-1602, Annotated Code of Maryland):

1. Shall target low-income communities and populations to the maximum extent possible and detail how that goal is to be accomplished;
2. May target feral cat populations if the department determines that this targeting does not violate local law;
3. Shall efficiently and effectively facilitate and promote the provision of spay and neuter services for cats and dogs; and
4. May include public education and outreach components.

**Eligible Applicants:** The Program is open to government animal care and control and animal welfare organizations with 501(c)(3) status, in good standing with the IRS, State of Maryland, and local animal control agencies.

**RFP Posting Date:** January 3, 2023

**Estimated Total Program Funding Available for this Funding Cycle:** ~\$800,000

**Award Ceiling:** None

**Award Floor:** \$5,000

**Opportunity Category:** Competitive Grants

**Cost Share or Matching Requirements:** None, but highly encouraged

**Selection Criteria:** Eligible applications that are received prior to the deadline will be evaluated on a competitive basis. The Spay and Neuter Advisory Board (SNAB) will review, rank, and make funding recommendations to the MDA Secretary based on their evaluation of the following project components, as outlined in the Spay and Neuter Grants Program Regulations 15.01.10.05 C:

- (1) The SNAB will rank eligible applications and select for funding those that most effectively and efficiently achieve the purpose of the Fund.
- (2) In determining which projects to fund, the SNAB will consider:
  - (a) How low-income communities and populations are targeted and how the goal of reaching those communities and populations will be accomplished;
  - (b) How well the project proposal identifies and assesses the need for additional spay and neuter services in the targeted community or population, and how effectively and efficiently the project will meet that need;
  - (c) Whether or not the project violates local laws; including but not limited to local laws regarding feral cat populations;
  - (d) How the project proposal identifies and meets the need to promote spay/neuter services to the targeted population or community through education and outreach;
  - (e) The extent to which the project increases the number of spay/neuter procedures, and impacts cat and dog intake and euthanasia rates in Maryland animal shelters;
  - (f) The expected project results relative to the amount of funds requested; and
  - (g) The qualifications and experience of the applicant and the individuals who will be responsible for implementing the project.

Final funding decisions will be made by the MDA Secretary. The Point of Contact will be notified by email soon after funding decisions have been made.

### **Timeline**

**Application Window Opens:** 12:00PM EST, Friday, January 6, 2023

**Application Window Closes:** 5:00PM EST, Friday, March 31, 2023

**Proposal Due Diligence/Review Period:** April through August, 2023

**Approved by MDA Secretary:** Usually within 30 days after recommendations submitted to the Secretary.

**Notifications of Funding Decisions:** Within 30 days after approval by Secretary.

**Grant Agreement/Signatures:** Within 30 days after notifications.

**Application Process:** Applications may only be completed in the Maryland OneStop system. Instructions and links to the OneStop portal are provided on the MDA Spay and Neuter Grants Program webpage on the MDA website. There are three applications: Pet-Focused, Feral Cat-Focused, and Capital Expense/Equipment Requests. Submissions will only be accepted via the Maryland OneStop portal and may not be faxed, mailed, or hand delivered.

Detailed application-specific instructions are posted and downloadable from the Program's webpage. The application must be received by MDA before 5:00 PM EST on the due date listed above. **Late submissions will not be accepted.**

For more information on the application process, what projects qualify for funding, allowable budget items, requirements from grantees, and penalties, see the Program's instructions, available on the program webpage.

**Contact Information:**

Jen Swanson  
Program Coordinator  
jen.swanson@maryland.gov  
410-841-5766

**Additional Program information:** [MDA Spay and Neuter Grants Program Webpage](#)

