



Spay and Neuter Advisory Board Meeting Minutes For October 16, 2015-FINAL

Spay/Neuter Advisory Board Minutes of Meeting held on October 16, 2015, 1:00 p.m., at the Maryland Department of Agriculture.

Advisory Board Members present:

Amy Hanigan (Chair)
Pat MacMillan (MDA)
Tami Santelli (HSUS)

Kurt Gallagher (Pet Food Institute)
Amy Carney, DVM
Robin Catlett (Anne Arundel Co Animal Control)

Board Members not present: John Flowers (Maryland SPCA)

Additional Attendees: Mark Powell (MDA), Craig Nielsen (MDA Counsel), Jo Chapman (MDA) and 3 members of the public.

Staff Support Spay/Neuter Program: Jane Mallory (MDA)

Introduction:

There being a quorum of Board members present the meeting was called to order by A. Hanigan (Chair) who gave an explanation regarding purpose of meeting for benefit of public attendees.

I. Approve minutes from past meetings:

Motion to approve minutes from September 18 2015 meeting and revised minutes from August 21, 2015 meeting. Motion to approve revised minutes from August 21 meeting by R. Catlett. Seconded by A. Carney. All in favor. None opposed. Motion passed. Motion to approve September 18 minutes by P. McMillan. Seconded by R. Catlett. . All in favor. None opposed. Motion passed.

a. Announcement by Pat McMillan

Pat McMillan announced his retirement and that a new board member will be determined by the yet un-named his replacement within MDA. Introduced Jo Chapman, veterinarian with Animal Health of MDA as a possible MDA resource.

b. Review of holds

Application #118-J. Mallory updated board regarding questions building and bond status. Motion to approve for recommendation conditional on commitment to do 50 free spay/neuters during the next 3 years by A. Carney. Seconded by K. Gallagher. All in favor. None opposed. Motion passed.

Application #102-J. Mallory updated board regarding questions on possible impact to intake in adjacent county numbers and revision of budget line items. Motion to approve for recommendation conditional on removal of antibiotics for cats (\$1800.00), keep original transportation budget as originally proposed, and omit any reference to dogs or TNR, and reduce budget to \$25,800 by P. McMillan. Seconded by A. Carney. All in favor. None opposed. Motion passed.

Application #130-Application not recommended due to concerns of duplication of target area with existing projects, incorrect application of formulas, some non-allowable expenses, and other information lacking in submission. Recommends that applicant coordinate with those project managers and resubmit a revised application with possibly different area or different type of animal. No motion needed (A. Hanigan).



c. Continue to review remaining applications:

Application 127- Motion to approve for recommendation conditional on removal of van purchase and reduce budget to \$17,160.00 by R. Catlett. Seconded by A. Hanigan. All in favor. None opposed. Motion passed.

Application #119- Motion to approve for recommendation conditional on removal of \$200.00 for personnel and reduce overall budget to \$25,103.00 and provide targeted colony data and location by P. McMillan. Seconded by A. Carney. All in favor. None opposed. Motion passed.

Remainder of applications were not discussed because all funds available were exhausted.

II. New Business:

Discussed the need to have accurate of actual funds collected and program budget available and not spend into as yet uncollected revenue. Add to tickler file: question on application: check currently funded projects and confirm there is no duplication of effort or if the proposed project will complement and add to current efforts in a beneficial way. All applicants must demonstrate that they have coordinated with animal control. J. Mallory to research what is reasonable cost for cat traps. Need to establish procedure regarding future funding on cat traps.

IV. Public Comments:

Chesapeake Feline Association mentioned acquisition of s/n pod. Asked them for photo of pod.

V. Next Meeting Date:

Everyone agreed next meeting to be tentatively be 11-16-15. (J. Mallory determined subsequent to meeting that this date conflicted other meeting. New date of 11-19-15 was picked for meeting).

VI. Adjourned.