



Spay and Neuter Advisory Board Meeting Minutes For July 29, 2016

Spay/Neuter Advisory Board Minutes of Meeting held on July 29, 2016, 11:00 a.m., at the Maryland Department of Agriculture in room 114.

Advisory Board Members present:

Amy Hanigan (Chair)-AH

Mark Powell (MDA)-MP- proxy for Steve

Connelly (MDA)-SC

Tami Santelli (HSUS)-TS

Amy Carney, DVM-AC

Robin Catlett (Anne Arundel Co Animal Control)-RC

Board Members not present: John Flowers (Maryland SPCA) Kurt Gallagher (PFI)
Additional Attendees: Karen Gerken (MCPAW), Dawn Cowhey (Chesapeake Feline Association) Donna Corcoran (Chesapeake Feline Association, Carl Compton (Chesapeake Feline Association), Samantha Nelson (HSUS) & Sarah Walton (MD SPCA).

Staff Support Spay/Neuter Program: Jane Mallory (MDA): JM

Introduction:

Welcome and brief introduction by A. Hanigan (Chair). AH welcomed and introduced visitors to the board. Called meeting to order. Explained that this was a continuation of the June 10 and 13 meetings to complete the review of the remaining FY17 applications.

Minutes Approval for June 10th and 13 meetings

RC –Motion to approve minutes, AH-seconded. Asked for any comments or corrections. JM noted correction for MDSPCA application 231 on amount awarded and Humane So Charles Co Application 219 should read number of surgeries reduced, not reduce cost of surgeries. AH requested correction to minutes for application 207 stating that CAPSTAR flea treatment would not be charged to clients. AH requested correction of minutes on Application 232 to removal of transport coordinator. Motion to approve minutes with corrections discussed. All in favor. None opposed. Motion passed.

Program Business

a. Unfinished business from prior meeting- AH

Pending Motion by AC on floor at the close of last meeting . Motion was to move up in the discussion 2 applications from Chesapeake Feline Association because applicants were present to answer any questions. Motion lacked quorum because of meeting time ran out. AC withdrew this pending motion.

Application 230 Prince Georges Co. Motion to approve did not carry but no motion of disposing of application was made. AH-motion to approve application. TS-seconded. Discussion points: need in county with high intake and euthanasia, past performance on previous project and cost of surgeries in



application. RC-Motion amend with following changes: remove funding for e-collars and reduce outreach budget in half. MP-seconded. 4 in favor, 1 abstention (AC). Motion passed. Discussion points: AC asked that application be amended to clearly state no additional charges would be required from pet owners receiving services (such as e-collars and pain meds) through this program. Since this was not specifically mentioned in the application JM agreed to confirm with applicant that no additional charges . AH-Motion to approve as amended to remove cost of e-collars and reduce outreach budget by half. RC-seconded. All in favor. None opposed. Motion passed.

Application 224 (Laurel Cats): TS-Motion to approve. MP-seconded . Discussion points: AH asked to discuss applicant's guidelines returning young kittens to field and vaccinating kittens younger than 12 weeks. RC recommended that applicant be advised that if kittens less than 12 weeks are trapped, they must be prepared to hold kitten until it is 12 weeks old and mature enough for a legally –recognized rabies vaccination. If not prepared to hold kittens < 12 weeks old, recommend do not trap until kitten is of 12 weeks or more of age. RC-Motion to approve application as amended to remove cost of bait. AC-seconded. 4 in favor, 1 abstention (AH). Motion passed.

Application 206 (MCPAW): RC-Motion to approve pending removal of additional \$5.00/cat contingency fee. TS-seconded . All in favor. None opposed. Motion passed.

Application 229 (Humane So Carroll Co): AH-Motion to approve. AC- seconded. JM to provide guidance to applicant on means testing. All in favor. None opposed. Motion passed.

Application 209 (Humane So Kent Co): TS-Motion to approve pending removing feral cat dens from budget. AC- seconded. Discussion points: Following amendments made: reducing trap cost to \$50/trap and coordinate with CFA for vendor information, remove cost of newspaper advertizing, request that they limit targets to those colonies with numbers equal or close to surgeries requested so that they meet %100 colony fixed BMP and return cats at point of origin, and refer to best management practices in guidelines. AH-Motion to amend to reduce trap budget to \$500.00, remove newspaper advertizing, outreach coordinator, carriers and dens. RC-seconded. 4 in favor, 1 opposed (MP) . motion passed. AC-Motion to amend to put back in part time coordinator at \$11.00/hr position for a period of 12 months. MP-seconded. 4 in favor, 1 abstention (AH). Motion passed. Motion to approve as amended above. All in favor. None opposed. Motion passed.

Application 217 (Charm City Companions): AC -Motion to remove from consideration. RC- seconded. Discussion points; applicant capacity to complete number of surgeries as proposed. AC agreed to withdraw motion. AH-Motion to approve with the following modification: reduce effort to 100 cat procedures, 200 dog procedures, reduce rabies vaccines to 300 doses, reduce transportation cost to 1000 miles, remove van rental and coordinator. AC-seconded. RC-Motion to amend prices for surgeries should match price assurance form. TS-seconded. All in favor. None opposed. Motion passed.

Application 208 (Stepping Stone Animal Society): RC-motion to not fund. AH-seconded. Discussion points: Allegany Co. "no kill" policy in relation to impact on euthanasia goal of program. All in favor to remove from consideration 2 (RC & AH), 3 opposed (TS, AC & MP). Motion failed. TS-Motion to defer further discussion until can be discussed in conjunction with Application 222 Allegany Co Animal Control. 4 in favor, 1 abstention (RC). Motion passed.



Application 227 (Chesapeake Feline Association-feral application): AC-motion to move capital expense Application 228 up with review of this application. RC-seconded. All in favor, none opposed. Motion passed. AC-Motion to discuss capital expense application first. RC- Seconded. 4 in favor, 1 abstention (AH). Motion passed.

Application 228 (Chesapeake Feline Association-Capital Expense) : AC-motion to approve with the following amendments : RC-seconded. Amendments: change monitor for \$1,900 to standard pulse oximeter monitor for \$700. Removing costs for towels and blankets, spray bottles, surgery gowns, i-stat unit, i-stat cartridge, camera and monitoring equipment, surgical caps, silver nitrate powder, reduce cost of thermometers to \$11.00, removing cases of sodium chloride, and misc cleaning materials, with clarification on iv set. RC-seconded. TS-Motion to temporarily postpone vote on this application until application 227 is discussed after short break. RC-Seconded. 4 in favor, 1 opposed (AC). Motion passed.

Break taken

Application 227 (Chesapeake Feline Association-feral application): AC-Motion to approve with reduced number of animals targeted. AH-seconded. Discussion points: 227 and 228 because applications are reliant on each other. Capacity to do project even if application 228 is not funded. RC-Motion to amend main motion by reducing number of surgeries 300 cat spays and 200 cat neuters, remove cost of bait and amend travel to 54cents/mile, remove conference costs, remove feral ear doc , remove landing nets, remove mailings and adjust number of rabies to match number of surgeries. AH-seconded. All in favor. None opposed. Motion passed. AH- Motion to amend to include requirement that cost of surgeries be in line with what is stated on vet price assurance form. No second. Motion failed. Main motion to approve with the provisions as stated above, contingent on approval of application 228. All in favor. None opposed. Motion passed.

Application 228 (Chesapeake Feline Association-Capital Expense) : AC-motion to approve with the following amendments : RC-Seconded. Amendments: change monitor for \$1,900 to standard pulse oximeter monitor for \$700. Removing costs for towels and blankets, spray bottles, surgery gowns, i-stat unit, i-stat cartridge, camera and monitoring equipment, surgical caps, silver nitrate powder, reduce cost of thermometers to \$11.00, removing cases of sodium chloride, and misc cleaning materials, with clarification on iv set. Discussion points: Clinic-related permits, staffing, sustainability. Main motion to approve with the above mentioned changes in the amount \$20,571.85. RC- seconded. TS- contingent on 100 free surgeries/year. 4 in favor. 1 abstention (AH). Motion passed.

Application 212 (Animal Welfare League Queen Anne's Co): RC-Motion to approve. AC-seconded. Discussion points: confusion about cost/surgery and rabies cost. Objectives and data unclear. RC- Withdrew motion to approve. TS- Motion to remove from consideration. MP-seconded. All in favor. None opposed. Motion passed. <NOTE: after meeting the department received a request from applicant to withdraw application>.

Application 211 (A Buddy 4 Life): MP-Motion to remove from consideration. RC- seconded. Discussion points: regarding loss of county contract and unclear, no clear support from current Animal Control or other county officials, unclear as to what organization's position and focus in the county will be. All in favor. None opposed. Motion passed.



Application 236 (Washington Humane): AC-Motion to remove from consideration. MP- seconded. All in favor. Discussion points: regarding lack of focus and shelter data analysis, how to measure impact from proposed project and question whether program can fund organizations not within MD. All in favor. None opposed. Motion passed.

Application 222 (Allegany Co Animal Shelter): AH- Motion to approve with the following changes: reducing animal surgeries by half and adding means testing. MP-seconded. Discussion points: need in county, if reducing intake w/o impact on euthanasia is within intent of program, on progress on previous grant. 2 in favor (AH, TS), 2 opposed (RC, AC) , 1 abstention (MP). Motion failed. RC- Motion to remove application from consideration. AC-seconded. Discussion points: Lacks information, price assurance unsigned, no means testing, lacked detailed plan and impact on intake and euthanasia in area. 3 in favor (TS, RC, AC), 1 opposed (AH), 1 abstention (MP). Motion passed.

Application 208 (Stepping Stone Animal Society): RC-motion to not fund. AH-seconded. Discussion points: Allegany Co. "no kill" policy in relation to impact on euthanasia goal of program. All in favor to remove from consideration 2 (RC& AH), 3 opposed (TS, AC & MP). Motion failed. TS-Motion to defer further discussion until can be discussed in conjunction with Application 222 Allegany Co Animal Control. 4 in favor, 1 abstention (RC). Motion passed. AC-Motion to approve. MP-seconded . Discussion points: good targeting, surgical cost on higher end, reduced rabies cost, good promotional justification. TS- Amendment to motion to reduce advertising by half (to \$2000). AH-seconded. 4 in favor, none opposed. 1 abstention (RC). Main motion to approve with reduced advertizing to \$2000. MP-called question. 3 in favor (AC, TS, MP), 2 opposed (AH, RC). Motion passed.

IV. Public Comments:

No time was available for public comments or questions.

V. Next Meeting Date:

JM- agreed to send out Tickler list and tentative meeting in late September. JM agreed to send out doodle poll for covering last 2 weeks in September to determine next best meeting date in Sept..

VI. Adjourned.

TS- Motion to adjourn ,AH- seconded. All approved. None opposed. Motion passed.