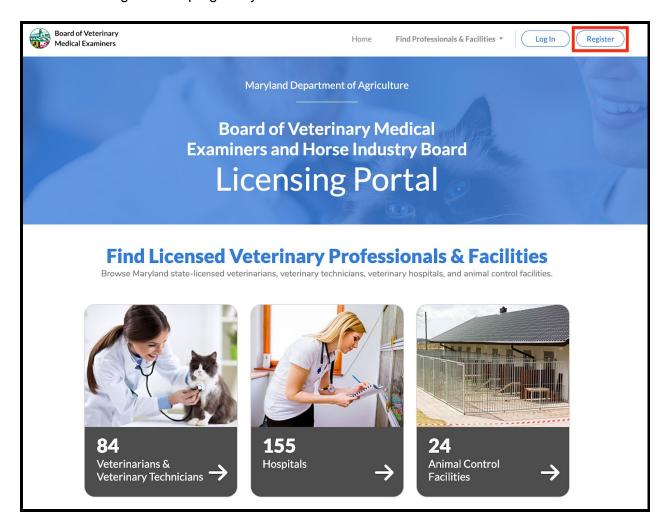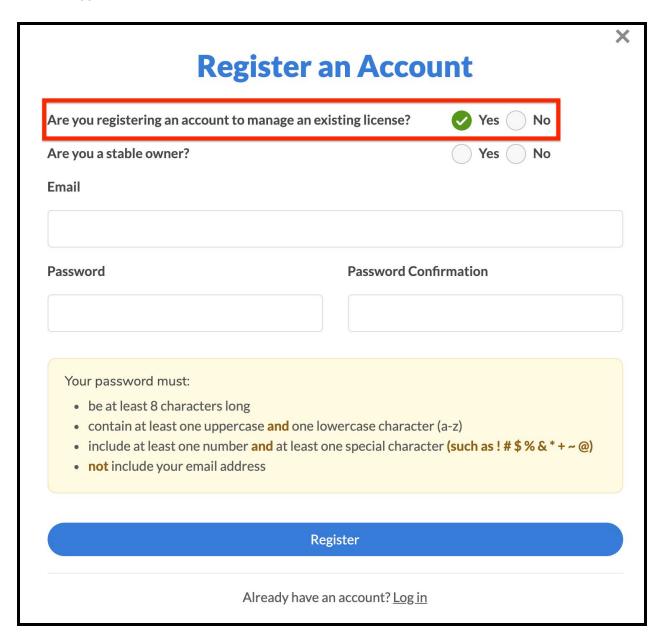**How to Claim Your Existing License(s) on the MDA Portal**

1. Navigate to the MDA Portal by entering https://portal.mda.maryland.gov in your browser's search bar.

2. Click Register in top-right of your screen.

3. When asked *Are you registering an account to manage an existing license?*, answer "Yes".

Register an Account

Are you registering an account to manage an existing license? ✅ Yes ○ No

Are you a stable owner? ○ Yes ○ No

Email

Password

Password Confirmation

Your password must:

- be at least 8 characters long
- contain at least one uppercase **and** one lowercase character (a-z)
- include at least one number **and** at least one special character **(such as ! # $ % & * + ~ @)**
- **not** include your email address

Register

Already have an account? Log in

4. Answer whether or not you are a Horse Stable owner by answering *Are you a stable owner?*

    a. If you are **not** a Horse Stable owner or managing a Horse Stable license, you must provide your Social Security Number, Date of Birth, and Email Address.

        i. If you provide this information and then receive the error "***No user with this Email, DOB, and SSN has been found.***", please contact the Board

at 410-841-5862 so that your email address, Date of Birth, and/or Social Security number can be confirmed.

b. If you **are** a Horse Stable owner or are managing a Horse Stable license, you must provide your email.

    i. If you provide your email address and then receive the error "No matching stable user found.", please contact the Board so that your email address can be verified.

If, after successfully logging into the Portal, you do not see any information on your My Licenses dashboard, please contact the Board at 410-841-5862.