

MARYLAND STATE BOARD OF VETERINARY MEDICAL EXAMINERS

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PROCEDURES FOR REINSTATING A MARYLAND VETERINARY LICENSE

The Maryland State Board of Veterinary Medical Examiners (Board) does not have an inactive status for a veterinary license. A veterinarian who fails to renew a veterinary license within 12 months following its expiration date shall seek reinstatement of the license before resuming the practice of veterinary medicine in the State. A veterinarian may seek reinstatement of the veterinary license if the last registration certificate expired no more than 5 years before the date application is made for reinstatement. If more than 5 years have lapsed since the date of expiration of the last registration certificate, the veterinarian shall apply for a new license with the Board. The process to reinstate a veterinary license is as follows:

1. Print and fill out a Request for Veterinary License Reinstatement. Mail the Request and a check or money order to the address provided on the Request.
2. After the Board's office receives the Request, a Personal History Form Update for Reinstatement of License (Reinstatement Form) will be e-mailed to the requestor. The Reinstatement Form shall be printed and completed. Proof of the number of continuing education (CE) credit hours obtained during the period in which the license was lapsed shall be attached to the Reinstatement Form. Before July 1, 2010, the Board required 12 hours of CE annually. Since July 1, 2010, the Board has required 18 hours of CE annually.
3. In addition to the Reinstatement Form, the veterinarian shall:
 - a. Submit a current resume or CV; and
 - b. Have licensure verifications from other State licensing boards with which the veterinarian is licensed, or has ever been licensed, sent to the Board's office.
4. Upon receipt of all information by the Board's office, the application and supporting paperwork is copied for review by the full Board. The Board meets once per month, usually on the fourth Thursday of the month (except during the months of November and December).
5. Provided the Board approves of the reinstatement, a confirmation letter is mailed to the veterinarian within two weeks of the Board's meeting, including an application for veterinary registration for the current fiscal year (the fiscal year runs from July 1 – June 30). The veterinarian may not practice veterinary medicine until the application for registration has been completed and received by the Board's office.
6. Upon receipt of the completed registration application and fee, a registration certificate is mailed to the veterinarian. This registration certificate shall be posted in a conspicuous location within the veterinary hospital or mobile unit in which the veterinarian will be employed, such as at, or near, the receptionist's desk. The registration shall be visible to the public.