

**MARYLAND STATE BOARD OF VETERINARY MEDICAL EXAMINERS**

50 Harry S. Truman Parkway, Room 102, Annapolis, Maryland 21401

Telephone: 410.841.5862

www.mda.maryland.gov

**PROCEDURES FOR REINSTATING A MARYLAND  
VETERINARY TECHNICIAN REGISTRATION**

**(Lapsed registration of 5 years or more)**

The Maryland State Board of Veterinary Medical Examiners (Board) does not have an inactive status for a veterinary technician registration, therefore, any veterinary technician who allows his/her registration to lapse for 5 years or more must be reinstated by the Board before the veterinary technician can resume identifying him/herself as a “registered” veterinary technician. The process is as follows:

1. Print and fill out a Request for Veterinary Technician Personal History Form Update to Reinstate Registration (Request). Mail the Request and a check or money order to the address provided on the Request.
2. After the Board’s office receives the Request, a Personal History Form Update for Veterinary Technician Reinstatement (Reinstatement Form) will be e-mailed to the requestor. The Reinstatement Form shall be printed and completed. Proof of the number of continuing education (CE) credit hours obtained during the period in which the registration was lapsed shall be attached to the Reinstatement Form. At least 8 hours of Board approved CE for each fiscal year (July 1 - June 30) shall be attached.
3. In addition to the Reinstatement Form, the technician shall:
  - a. Submit a current resume or CV; and
  - b. Have letters of good standing or licensure/registration verifications from other State licensing boards with which the technician is licensed, or has ever been licensed, sent to the Board’s office.
4. Upon receipt of this information by the Board’s office, the application and supporting paperwork is copied for review by the full Board. The Board meets once per month, on the fourth Thursday of the month (except during November and December).
5. Following review by the Board, a letter is sent to the requestor, notifying the requestor whether the request was approved or denied. If the request was denied, an explanation of such is provided in the letter.

Questions regarding this process may be directed to the Board’s office, at 410.841.5862.