

Maryland State Board of Veterinary Medical Examiners
Minutes of the February 22, 2018 Board Meeting
Maryland Department of Agriculture – 50 Harry S. Truman Parkway – Annapolis, Md

Team B Meeting Minutes

Board Members Present: Dr. Heather Hendler, Dr. Perry Crowl, and Dr. John Stott. Arriving late: Ms. Victoria Wright-Conner. Staff Present: Executive Director Vanessa Orlando, Assistant Attorney General Cynthia Spirt, Investigator Susan Husk, Inspectors Pegeen Morgan and Ellen James, and Office Secretary Britney Branch.

Dr. Hendler called the meeting to order 9:00 a.m.

Approval of Minutes: In a motion by Dr. Stott, seconded by Dr. Crowl, the minutes of the January 25, 2018, meeting of Team B were approved as presented. Ms. Wright-Conner had not yet arrived.

In a motion by Dr. Stott, seconded by Dr. Crowl, the team voted to adjourn the meeting to move into an administrative closed session pursuant to the applicable provisions of the General Provisions Article.

Closed Meeting

There was an administrative discussion of complaints, investigations and matters before Team B.

In a motion by Dr. Hendler, seconded by Dr. Stott, the team voted unanimously to adjourn at 10:36 a.m.

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Joint Meeting

Board Members Present: Dr. David Handel, President; Dr. Heather Hendler, Vice President; Dr. Elizabeth Callahan, Ms. Lynne Chaput, Dr. Perry Crowl, Dr. John Stott, and Ms. Victoria Wright-Conner. **Staff Present:** Executive Director Vanessa Orlando, Assistant Attorney General Cynthia Spirt, Investigator Susan Husk, Inspectors Pegeen Morgan and Ellen James, and Office Secretary Britney Branch.

Dr. Handel called the meeting to order at 10:44 a.m.

Approval of Minutes: In a motion by Dr. Handel, seconded by Dr. Stott, the Board voted unanimously to approve the January 22, 2018, meeting minutes of the full Board, as presented.

Veterinary License Application Approvals

In a motion by Dr. Stott, seconded by Dr. Crowl, the Board voted unanimously to approve the veterinary license applications from Drs. David Crum, Sarah Preston, and Thomas Schell.

In a motion by Dr. Hendler, seconded by Dr. Callahan, the Board voted to approve the Reinstatement Application for Dr. Katherine Broaddus

Sanitation Reports

Inspectors Morgan and James reported on the inspections they have conducted since the January 25, 2018, meeting. In a motion by Dr. Callahan, seconded by Dr. Stott, the sanitation reports were accepted.

Legislation of Interest

With the Legislative Session in full swing, Ms. Orlando shared a list of bills that would impact the Board and/or the veterinary field, if passed.

New Ethics Filing Law

All Board members and some staff members are required to submit Financial Disclosure information every year. This year, the Board was told about a change that requires them to report if they do business with any entity that does business with the Maryland Department of Agriculture rather than the State of Maryland. Board members were provided with a list of those entities.

Social Media Policy

Ms. Orlando provided draft guidance for veterinary practices who ask for advice on how to participate on social media platforms. The guidance gives practices broad leeway in discussing issues while encouraging those using social media to have a strategy with clearly articulated goals. The social media issue came up during the January 2018 meeting in relation to whether practices could discuss medical information online. It was pointed out that the Maryland State Board of Veterinary Medical Examiners' regulations do not address the confidentiality of veterinary medical records.

Expired Medications Policy

Ms. Orlando and Ms. Spirt wrote up a policy outlining the process for handling expired medication violations. Ms. Spirt agreed to draft clarifying language to go on the COMAR Violation Sheet when they are reprinted.

Discussion: Edits of Veterinary License Application

Ms. Orlando brought Board members up to date on efforts to update the Board's database and online services which are ongoing and will be done or significantly underway this year. Board members suggested several edits to the application to make it more succinct and clear. Those changes will be incorporated into the new online application being developed as part of the database upgrade.

Board members agreed to break for lunch at 11:50 a.m. They resumed meeting at 12:12 pm

In a motion by Dr. Handel, seconded by Dr. Stott, the Board voted unanimously to adjourn the meeting to move into an administrative closed session pursuant to the applicable provisions of the General Provisions Article.

There was an administrative discussion of complaints, investigations and matters before the Board.

In a motion by Dr. Crawl, seconded by Ms. Wright-Conner, the Board voted to adjourn at 12:48 p.m.

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Team A Meeting

Team Members Present: Dr. David Handel, Dr. Elizabeth Callahan, and Ms. Lynne Chaput. Staff Present: Executive Director Vanessa Orlando, Assistant Attorney General Cynthia Spirt, Investigator Susan Husk, Inspectors Pegeen Morgan and Ellen James, and Office Secretary Britney Branch.

Dr. Handel called the meeting to order at 12:50 p.m.

Approval of the Minutes: In a motion by Ms. Chaput, seconded by Dr. Handel, the minutes of the January 25, 2018, meeting of Team A were approved. Dr. Callahan was not in attendance in January so she abstained from voting.

In a motion by Dr. Handel, seconded by Ms. Chaput, the team voted unanimously to adjourn the meeting to move into an administrative closed session pursuant to the applicable provisions of the General Provisions Article.

Closed Meeting

There was an administrative discussion of complaints, investigations and matters before Team A.

In a motion by Dr. Handel, seconded by Dr. Callahan, the team unanimously voted to adjourn at 2:22 p.m.