

Maryland State Board of Veterinary Medical Examiners

January 23, 2020

Maryland Department of Agriculture – 50 Harry S Truman Parkway, Annapolis

Minutes - Joint Meeting

Board Members Present: Dr. Elizabeth Callahan, President; Dr. Heather Hendler, Vice President; Dr. Christine Calvert, Ms. Lynne Chaput, Dr. Karena Joung, Ms. Patricia Quimby. **Absent:** Dr. Peter Radue. **Staff Present:** Executive Director Vanessa Orlando, Assistant Director Susan Husk, Assistant Attorney General Cynthia Spirt, Inspectors Pegeen Morgan and Ellen James, Administrative Specialist Britney Branch.

Dr. Callahan called the meeting to order at 10:04 a.m.

Approval of the Minutes. In a motion by Ms. Chaput, seconded by Dr. Calvert, the Board voted unanimously to approve the minutes of the December 12, 2019 Joint Board Meetings as presented.

Veterinary License Applications Approvals. In a motion by Dr. Hendler, seconded by Ms. Chaput, the Board voted unanimously to approve the license applications for Drs. Buchanan, Chan, Elkins, Knots, Kraut, Miller, and Spears.

Sanitation Reports. Inspectors Morgan and James reported on the inspections they have conducted since the last Board meeting.

In a motion by Dr. Joung, seconded by Dr. Hendler, the Board accepted the reports, as presented.

Legislative Session.

Fiscal Notes: Ms. Orlando reported that, during the legislative session, if a bill is introduced that may impact the Board's budget or operations, the Board must submit a fiscal note describing the impact. Some have to be done very quickly. To date, three fiscal notes have been done.

Sunset Review and Reauthorization Legislation. Ms. Orlando and Dr. Callahan reported that they attended the DLS briefing on the Board's Sunset Review in both House and Senate committees. Reauthorization legislation is expected to be introduced shortly.

Cease and Desist Legislation. Ms. Orlando reported that the bill hearing has been scheduled for Jan. 29 and Feb. 5. The bill would give the Board authority to investigate complaints against non-veterinarians and to issue cease and desist orders and/or civil penalties. A draft letter of support was presented for discussion. Ms. Spirt noted that she would like to make some changes. In a motion by Dr. Callahan, seconded by Dr. Hendler, the Board voted unanimously to send the letter, as edited by Ms. Spirt.

Animal Medical Center – Name Change. Dr. Suzanne Robbins purchased Burtonsville Animal Hospital, merged with another practice and unified the two under Animal Medical Center of Burtonsville. The Board voted to approve the name change.

Virginia Tech Invitation to Present. Last year, the Board sent a contingent to meet with veterinary students about how to be licensed in Maryland and to give tips on how to stay out of trouble with their licensing boards. Virginia Tech has invited the Board to return and provided

possible dates. Board members indicated an interest in attending but would follow up after they've had a chance to review their schedules.

Mobile Unit Licensing Issue(s). Ms. Orlando reported that, in the past, the Board required mobile units to apply for a new license when it changed the place in which it was parked even if the unit itself had been recently inspected. The change in license number changes the inspector. After some discussion, the Board voted to keep the requirement but not to require a new payment if the registration was unexpired.

Licensing Portal Changes. Ms. Orlando asked if Board members wanted licensees to continue uploading their proof of CEs when they renew their license as the storage capacity would have to be increased for the database. The Board agreed that it helped force compliance and certificates will continue to be required.

CE Request Reviews. After some discussion about the CE approval process, the Board decided that the full Board would review all requests once a month. Requests will be loaded on the drive and voted on during the monthly meeting.

AAVSB Items. Ms. Orlando reviewed some items sent in by the AAVSB, including the Board Basics training seminar (March 16 deadline), model regulations for Use of Opioids, and RVT Scope of Practice, Legal Counsel Funding and the Annual Conference in Portland, OR Sept. 24-26

Other Items

Faxed Prescriptions Policy (Pending) – The staff has not yet prepared draft language for approval.

Ethics Reporting. Ms. Orlando noted that the ethic reporting is now open and must be completed by April. She noted that new Board members will want to take some time with it as the first time is more lengthy.

In a motion by Dr. Hendler, seconded by Ms. Chaput, the Board voted unanimously to adjourn the meeting to move into an administrative closed session to perform administrative functions outside the scope of the Open Meetings Act, in accordance with § 3-103(a)(1)(i) of the General Provisions Article. The administrative functions to be performed include discussion of the specific matters identified on the Board Agenda. In the alternative, I move to close the meeting pursuant to the following Section 3-305(b):

(7) To obtain advice of counsel;

(8) To consult with staff, consultants, or other individuals about pending or potential litigation;

(12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;" and

(13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

Closed Meeting

During the closed session, administrative functions were performed, including discussions of complaints and disciplinary matters before the Board.